

# NUECES WATER SUPPLY CORPORATION

## MEMORANDUM

TO: NWSC Membership  
FROM: Alice Black, President  
DATE: March 5, 2021  
SUBJECT: Annual Membership Meeting

An Annual Membership meeting of the Nueces Water Supply Corporation is scheduled for:

**Tuesday, April 13, 2021**

**10:00 a.m.**

South Texas Water Authority Boardroom  
2302 East Sage Road, Kingsville, Texas

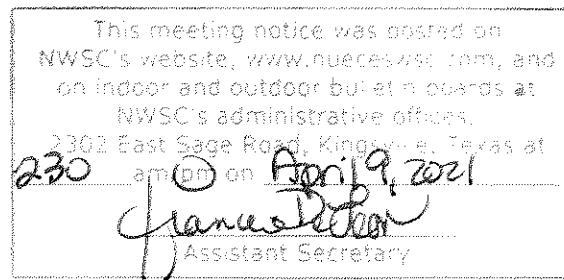
**PLEASE NOTE:** THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD BELOW:

(877) 853 5257 OR (888) 475 4499  
MEETING ID: 896 6753 1744 PASSWORD: 657055

### Agenda

1. Call to order.
2. Citizen comments.
3. Approval of 2020 Annual Membership Meeting minutes.
4. Election of Directors/Resolution 21-01 declaring unopposed candidate of Nueces Water Supply Corporation elected.
5. Review of proposed audit for Fiscal Year 2020.
6. **Resolution 21-02.** Resolution accepting the Fiscal Year 2020 audit prepared by John Womack & Co., P.C. of Kingsville.
7. Adjournment.

AB/CGS/fdl



NUECES WATER SUPPLY CORPORATION  
Annual Meeting Minutes  
April 14, 2020

Board Members Present:

Alice J. Black  
Mike Benton  
Sherry Zimmerman

Board Members Absent:

Ruth Ann Smith  
Donald Lundmark

Membership Present:

Staff Present:

Carola G. Serrato  
Frances De Leon  
Jo Ella Wagner

None

Guests Present:

Margaret Kelly – John Womack & Co, P.C.,  
by telephone  
Linda Youngblood

1. Call to Order.

Ms. Alice Black, Board President, called the Annual Meeting to order at 10:09 a.m. at the South Texas Water Authority offices in Kingsville, Texas. A quorum was present.

2. Citizen comments.

Ms. Black opened the floor to citizen comments. No citizen comments were made.

3. Approval of 2019 Annual Membership Meeting Minutes.

The minutes of the April 9, 2019 Annual Meeting were presented for approval. Mr. Benton made a motion to approve the minutes as presented. Ms. Black seconded the motion and all were in favor.

4. Election of Directors/Resolution 20-01 declaring unopposed candidates of Nueces Water Supply Corporation elected.

Ms. Serrato read Resolution 20-01 into the record. Resolution 20-01 was approved at the March 3, 2020 Board Meeting and declared unopposed candidates Alice Black and Mike Benton elected to the Board of Directors.

5. Review of proposed audit for Fiscal Year 2019.

Ms. Margaret Kelly of John Womack & Co., P.C. presented Fiscal Year 2019 Audit by phone. She reviewed the Operating Revenue and Expenses and noted that conveyance of a pipeline is included in the Net Assets. She added all records were in order and thanked staff for their work.

Ms. Wagner provided the Board with the Board of Directors Communication Letter. The Board had no questions regarding the audit.

6. **Resolution 20-02. Resolution accepting the Fiscal Year 2019 Audit prepared by John Womack & Co., P.C. of Kingsville.**

Ms. Black made a motion to adopt Resolution 20-02 accepting the Fiscal Year 2019 Audit. Mr. Benton seconded the motion and all voted in favor.

7. **Adjournment.**

With no further business to conduct, Ms. Black made a motion to adjourn the meeting at 10:15 a.m. Ms. Zimmerman seconded. The motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Frances De Leon".

Frances De Leon  
Assistant Secretary

NUECES WATER SUPPLY CORPORATION

Resolution 21-01

RESOLUTION DECLARING UNOPPOSED CANDIDATES OF NUECES WATER  
SUPPLY CORPORATION ELECTED

WHEREAS, Nueces Water Supply Corporation posted notice of the opportunity for candidates to submit applications to run for one (1) position on its Board of Directors pursuant to Texas Water Code Section 67.0052(b); and

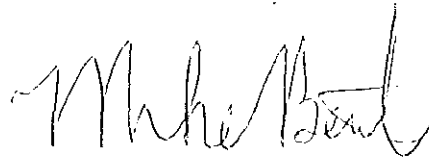
WHEREAS, only one (1) person submitted an application for this open position, thus creating an unopposed election for each position pursuant to Texas Water Code Section 67.0055;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF DIRECTORS OF  
NUECES WATER SUPPLY CORPORATION DECLARES ELECTED TO THIS POSITION:

Donald Lundmark

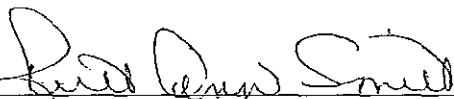
The Board of Directors so orders that this resolution be posted at the Corporation's main office and read into the record at the Corporation's annual meeting, pursuant to Texas Water Code Section 67.0055.

PASSED AND APPROVED this 2nd day of March, 2021.



MIKE BENTON, VICE-PRESIDENT

ATTEST:



RUTH ANN SMITH, SECRETARY/TREASURER



NUECES WATER SUPPLY CORPORATION

Resolution 21-02

A RESOLUTION ACCEPTING THE FISCAL YEAR 2020 AUDIT PREPARED BY JOHN WOMACK & CO., P.C. OF KINGSVILLE, TEXAS.

WHEREAS, the Nueces Water Supply Corporation is a functioning Water Supply Corporation organized under Article 1434a of the Revised Civil Statutes of Texas of 1925, and

WHEREAS, an annual audit is part of generally accepted accounting principles and is highly recommended by the Texas Commission on Environmental Quality, and

WHEREAS, the Corporation has received and reviewed the Fiscal Year 2020 Audit.

NOW, THEREFORE, BE IT RESOLVED that the Nueces Water Supply Corporation accepts the Fiscal Year 2020 audit prepared by John Womack & Co., P.C. of Kingsville, Texas.

Duly adopted this 13<sup>th</sup> day of April, 2021.

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ALICE J. BLACK, PRESIDENT

ATTEST:

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RUTH ANN SMITH, SECRETARY/TREASURER

NUECES WATER SUPPLY CORPORATION

*ANNUAL FINANCIAL REPORT*

*FOR THE YEAR ENDED DECEMBER 31, 2020 AND 2019*

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NUECES WATER SUPPLY CORPORATION

Nueces Water Supply Corporation  
Annual Financial Report  
for the Years Ended December 31, 2020 and 2019

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NUECES WATER SUPPLY CORPORATION

*Financial Section*

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NUECES WATER SUPPLY CORPORATION

JOHN WOMACK & CO., P.C.  
CERTIFIED PUBLIC ACCOUNTANTS

JOHN L. WOMACK, CPA  
MARGARET KELLY, CPA

P.O. BOX 1147  
KINGSVILLE, TEXAS 78364  
(361) 592-2671  
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INDEPENDENT AUDITOR'S REPORT

Board of Directors  
Nueces Water Supply Corporation  
2302 E. Sage Road  
Kingsville, Texas 78363

**Report on the Financial Statements**

We have audited the accompanying financial statements of Nueces Water Supply Corporation (a nonprofit organization), which comprise the statement of financial position as of December 31, 2020 and 2019, and the related statements of activities and cash flows for the years then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



### ***Opinion***


In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Nueces Water Supply Corporation as of December 31, 2020 and 2019, and the results of its operations and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

### ***Other Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying financial statements and supporting schedules as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Respectfully submitted,



John Womack and Company, P.C.  
Kingsville, Texas  
April 6, 2021

**NUECES WATER SUPPLY CORPORATION****STATEMENT OF FINANCIAL POSITION****DECEMBER 31, 2020 AND 2019****EXHIBIT A-1**

	<u>December 31, 2020</u>	<u>December 31, 2019</u>
<b>ASSETS</b>		
Current Assets:		
Cash and cash Equivalents	\$ 1,361,827	\$ 1,052,861
Accounts receivable - customers	98,140	96,640
Accounts receivable - other	53,505	139,282
Prepaid expenses	5,091	3,586
Inventory	42,223	57,595
Total Current Assets	<u>1,560,786</u>	<u>1,349,964</u>
Restricted Assets:		
Cash and cash equivalents:		
Membership deposits	<u>120,584</u>	<u>111,425</u>
Total Restricted Assets	<u>120,584</u>	<u>111,425</u>
Property and Equipment		
Utility plant (net)(Note D)	<u>3,387,665</u>	<u>3,352,540</u>
TOTAL ASSETS	<u>5,069,035</u>	<u>4,813,929</u>
<b>LIABILITIES</b>		
Current Liabilities:		
Accounts payable and accrued expenses	88,452	110,744
Texas Commission on Environmental Quality fees payable	4,608	4,364
Deposits payable - renters	840	1,040
Total Current Liabilities	<u>93,900</u>	<u>116,148</u>
Restricted Liabilities		
Membership deposits	<u>124,660</u>	<u>115,360</u>
Total Restricted Liabilities	<u>124,660</u>	<u>115,360</u>
TOTAL LIABILITIES	<u>218,560</u>	<u>231,508</u>
<b>NET POSITION</b>		
Contributed capital	1,816,837	1,750,299
Unrestricted net position	<u>3,033,638</u>	<u>2,832,122</u>
TOTAL NET POSITION	<u>\$ 4,850,475</u>	<u>\$ 4,582,421</u>

The accompanying notes are an integral part of this statement.

# NUECES WATER SUPPLY CORPORATION

## STATEMENT OF ACTIVITIES

YEARS ENDED DECEMBER 31, 2020 AND 2019

EXHIBIT A-2

	December 31, 2020	December 31, 2019
OPERATING REVENUES:		
Water sales	\$ 1,049,095	\$ 969,725
Intergovernmental revenue	395,169	86,017
Other operating income	34,910	49,523
Total Operating Revenues	1,479,174	1,105,265
OPERATING EXPENSES:		
Water service	573,264	561,340
Water samples	4,506	3,522
Meter reading	64,019	54,236
Depreciation	313,810	191,712
Dues	4,049	4,924
Insurance	8,288	7,216
Legal and accounting	14,237	19,241
Other professional services	6,249	1,414
Miscellaneous	2	310
Postage	5,830	6,202
Administration	78,758	73,071
Repairs and maintenance	201,780	194,712
Supplies	4,285	6,539
Telephone	4,273	1,319
Bad debt expense	237	985
Total Operating Expenses	1,283,587	1,126,743
Net Operating Income	195,587	(21,478)
OTHER INCOME (EXPENSES)		
Interest income	5,929	32,026
Intergovernmental revenue - conveyance of asset	--	852,168
Total Other Income (Expenses)	5,929	884,194
CHANGE IN NET ASSETS	201,516	862,716
	Unrestricted Net Assets	Contributed Capital
Balance, December 31, 2018	\$ 1,969,406	\$ 1,635,981
Contributed Capital additions, 2019	--	114,318
Change in Net Assets, 2019	862,716	--
Balance, December 31, 2019	2,832,122	1,750,299
Contributed Capital additions, 2020	--	66,538
Change in Net Assets, 2020	201,516	--
Balance, December 31, 2020	\$ 3,033,638	\$ 1,816,837

The accompanying notes are an integral part of this statement.

# NUECES WATER SUPPLY CORPORATION

## STATEMENT OF CASH FLOWS

DECEMBER 31, 2020 AND 2019

EXHIBIT A-3

	December 31 2020	December 31 2019
<b>Cash Flows from Operating Activities:</b>		
Cash Received from Customers	\$ 1,168,282	\$ 1,003,946
Cash Received from Other Governments	395,169	--
Cash Payments to Other Suppliers for Goods and Services	(968,858)	(904,619)
Net Cash Provided (Used) by Operating Activities	<u>594,593</u>	<u>99,327</u>
<b>Cash Flows from Capital and Related Financing Activities:</b>		
Acquisition or Construction of Capital Assets	(348,935)	(573,255)
Contributed Capital	66,538	114,318
Net Cash Provided (Used) for Capital & Related Financing Activities	<u>(282,397)</u>	<u>(458,937)</u>
<b>Cash Flows from Investing Activities:</b>		
Interest and Dividends on Investments	5,929	32,026
Net Cash Provided (Used) for Investing Activities	<u>5,929</u>	<u>32,026</u>
Net Increase (Decrease) in Cash and Cash Equivalents	318,125	(327,584)
Cash and Cash Equivalents at Beginning of Year	1,164,286	1,491,870
Cash and Cash Equivalents at End of Year	<u>\$ 1,482,411</u>	<u>\$ 1,164,286</u>
<b>Reconciliation of Operating Income to Net Cash Provided by Operating Activities:</b>		
Operating Income (Loss)	\$ 195,587	\$ (21,478)
Adjustments to Reconcile Operating Income to Net Cash Provided by Operating Activities		
Depreciation	313,810	191,712
Change in Assets and Liabilities:		
Decrease (Increase) in Receivables	84,277	(101,319)
Decrease (Increase) in Prepaid Expenses	(1,505)	(1,283)
Decrease (Increase) in Inventories	15,372	(6,318)
Increase (Decrease) in Accounts Payable	(22,048)	25,403
Increase (Decrease) in Member Deposits	9,100	12,610
Total Adjustments	<u>399,006</u>	<u>120,805</u>
Net Cash Provided (Used) by Operating Activities	<u>\$ 594,593</u>	<u>\$ 99,327</u>
 Cash and Cash Equivalents	 \$ 1,361,827	 \$ 1,052,861
Restricted Cash	120,584	111,425
	<u>\$ 1,482,411</u>	<u>\$ 1,164,286</u>
 Non-Cash Item:		
Intergovernmental Revenue from Conveyance of Pipeline	<u>\$ --</u>	<u>852,168</u>

The accompanying notes are an integral part of this statement.



# NUECES WATER SUPPLY CORPORATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2020 AND 2019

### A. Nature of Operations and Summary of Significant Accounting Policies

The Nueces Water Supply Corporation is a member-owned non-profit corporation incorporated pursuant to the provisions of the Texas Revised Annotated, Article 1434A as supplemented by the Texas Non-Profit Corporation Act, Texas Revised Civil Stat. Annotated, Article 1396, for the purpose of furnishing a potable water utility service. Corporation operating policies, rates, tariffs, and regulations are formulated and effected by a Board of Directors elected by members of the Corporation. All profits arising from the operation of such business shall be paid out annually to persons who have, during the past year, transacted business with the Corporation, in direct proportion to the amount of business transacted. No such dividends shall be paid while any indebtedness of the Corporation remains unpaid, and provided also that the Directors of the Corporation may allocate to a reserve fund such amounts of the annual income as they deem necessary for maintenance, upkeep, operation and replacements, emergency repairs, and for deficiencies in income necessary to meet debt service costs. For financial statement purposes, the accounting records are maintained on the accrual basis of accounting.

#### Corporation's By-Laws

The Corporation has adopted by-laws which establishes the make-up of the Board of Directors, establishes the membership voting rights, provides for annual and regular meetings, provides for reserve accounts and establishes the rights of the members and other important regulations of the water system. These by-laws are included by reference herein, as amended from time to time, and are on file for inspection in the Corporation's office.

#### Authorization of the Corporation

The authorization granted under Chapter 13 of the Texas Water Code grants Nueces Water Supply Corporation the right to provide water utility service within a defined territory. Nueces Water Supply Corporation has Certificate Number 11948. The Territory defined in the Certificate of Convenience and Necessity (CCN) shall be the certificated service area.

#### Accounting Policies

##### *(1) Basis of Accounting*

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles.

##### *(2) Cash and Cash Equivalents*

For purposes of the statement of cash flows, the Corporation considers all highly liquid debt securities with a maturity date within ninety days of the date acquired to be cash equivalents. Management considers investments in public funds investment pools to be cash equivalents due to their high liquidity.

##### *(3) Accounts Receivable*

Accounts receivables are stated at the amount management expects to collect from outside balances. Balances that are still outstanding after management has used reasonable collection efforts are written off through a charge to bad debt and a credit to the applicable accounts receivable.

##### *(4) Inventory*

Inventory is valued at the lower of cost (first-in, first-out) or market. Inventory consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time individual inventory items are used.

**NUECES WATER SUPPLY CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020 AND 2019**

*(5) Utility Plant*

The cost of additions to utility plant and their renewals and betterments are capitalized. The Corporation will capitalize costs greater than or equal to \$1,000. For financial statement purposes, the Corporation provides for depreciation by use of the straight-line method. The rates are intended to distribute the cost of depreciable properties over their estimated useful lives. Maintenance repairs and renewals which neither materially add to the value of the property nor appreciably prolong its life are charged to expenses as incurred. Gains and losses on disposition of property and equipment are included in the Statement of Activities. The cost of capitalized assets are stated at cost or fair market value if contributed. Estimated useful lives are as follows:

Distribution Lines	40 years
Meters and Other	3 years
Engineering	40 years
Furniture and Office Equipment	5 years

Impairment losses related to capital assets are recognized and measured when there has been a significant, unexpected decline in the service utility of capital assets. The events or changes in circumstances which lead to impairment determinations are not considered to be normal or ordinary. The service utility of a capital asset is the usable capacity which, at acquisition, was expected to be used or provide service. Common indicators of impairment include - evidence of physical damage where the level of damage is such that restoration efforts are needed to restore service utility; enactment of laws or approval of regulations as well as changes in environmental factors; technological developments, or other evidence of obsolescence; changes in the manner or duration of use of capital assets; or construction stoppage due to lack of funding. There were no impairment charges during fiscal year 2020 nor during fiscal year 2019.

*(6) Memberships/Contributed Capital*

Monies paid in as memberships are reflected as membership deposits, since they are refundable when service is terminated. Tap and contributed capital fees, which are collected when each member joins, are recorded at the same time as contributed capital, since they are not refundable once service is established.

*(7) Estimates*

Preparation of the financial statements in conformity with generally accepted accounting principles requires the use of management's estimates.

**B. Cash and Cash Equivalents**

Cash accounts included in the financial statements are maintained at institutions which are covered by the Federal Deposit Insurance Corporation. The depository bank deposits for safekeeping and trust with the Nueces Water Supply Corporation's agent bank pledged securities in an amount sufficient to protect its funds on a day-to-day basis. The pledge of securities is waived only to the extent of the depository bank's dollar amount of FDIC insurance. Nueces Water Supply Corporation's cash deposits at December 31, 2020 and 2019, were entirely covered by FDIC insurance or by collateral held by their agent bank. Investments not included in the above depository contract include \$1,108,576 in TexPool and \$306,346 in TexSTAR, which are made up of highly liquid pooled investments whose market value closely approximates cost.

**NUECES WATER SUPPLY CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020 AND 2019**

Public Funds Investment Pools

Public funds investment pools in Texas (Pools) are established under the authority of the Interlocal Cooperation Act, Chapter 79 of the Texas Government Code, and are subject to the provisions of the Public Funds Investment Act (the "Act") Chapter 2256 of the Texas Government Code. In addition to other provisions of the Act designed to promote liquidity and safety of principal, the Act requires Pools to : 1) have an advisory board composed of participants in the Pool and other persons who do not have a business relationship with the Pool and are qualified to advise the Pool; 2) maintain a continuous rating of no lower than AAA or AAA-m or an equivalent rating by at least one nationally recognized rating service; and 3) maintain the market value of its underlying investment portfolio within one half of one percent of the value of its shares.

The Corporation's investments in Pools are reported at an amount determined by the fair market value per share of the Pool's underlying portfolio, unless the Pool is 2a7-like, in which case they are reported at share value. A 2a7-like Pool is one which is not registered with the Securities and Exchange Commission (SEC) as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940.

TexPool

The Corporation has invested approximately 51% of its cash with TexPool. Pursuant to subchapter G of chapter 404 of the Interlocal Cooperation Act (the "Act"), the Comptroller of Public Accounts (the "Comptroller") administers the Texas Local Government Investment Pools (the "TexPool Portfolios") as public funds investment pools through the Texas Safekeeping Trust Company (the "Trust Company"). The Comptroller and the Trust Company have contracted with Federated Investors, Inc. ("Federated"), as administrator and investment manager for the TexPool Portfolios.

The purpose of TexPool is to offer a safe, efficient, and liquid investment alternative to local governments in the State of Texas. As required by the Act, the investment objectives of TexPool in order of priority are 1) preservation and safety of principal, 2) liquidity, and 3) yield. Principal is protected and market and credit risks minimized by investing in a diversified pool of assets of high credit quality. Actual risks are minimized by adequate collateralization and use of delivery versus payment procedures.

Texpool has the following authorized investments -

1. Obligations of the United States, its agencies, or instrumentalities with a maximum final stated maturity limited to 297 days for fixed rate securities and 24 months for variable rate notes.
2. Fully collateralized repurchase agreements or reverse repurchase agreements (i) with defined termination dates, (ii) secured by obligations of the United States, its agencies, or its instrumentalities, including certain mortgage backed securities, (iii) that require purchased securities to be pledged to the investing entity, in the entity's name, and deposited at the time of investment with the investing entity or a third party, and (iv) that are placed through primary government securities dealers, as defined by the Federal Reserve, or a financial institution doing business in the State of Texas.
3. No-load money market mutual fund that (i) is registered with and regulated by the Securities and Exchange Commission, (ii) provides a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940, (iii) maintains a dollar-weighted average stated maturity of 90 days or fewer, and (v) includes in its investment objectives the maintenance of a stable net asset value of \$1.00 for each share.

**NUECES WATER SUPPLY CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020 AND 2019**

4. TexPool may engage in a securities lending program that complies with the following:
- the value of the securities loaned, including accrued interest, must be fully collateralized by (i) government securities, (ii) irrevocable letters of credit issued by a bank organized under U.S. or state law and continuously rated at least A or its equivalent by at least one NRSRO, or (iii) cash invested in government securities, commercial paper, mutual funds, or investment pools authorized by the Act;
  - the loan must be terminable at any time;
  - the loan terms must require that the collateral be pledged to the investing entity, held in its name, and deposited with the investing entity or a third party selected and approved by the investing entity;
  - the loan must be placed through primary dealers or financial institutions doing business in the State; and
  - the loan agreement must have a term of one year or less.

As required by section 2256.009 of the Act, TexPool cannot invest in the following:

- Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- Collateralized mortgage obligations that the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

In addition, TexPool will not invest in derivatives, commercial paper, or certificates of deposit. Diversification limitations govern investments and are applied at the date of purchase.

- \* Up to 100% of TexPool assets may be invested in government obligations of the United States, its agencies, or instrumentalities. However, no more than 60% of the portfolio may be invested in variable rate notes.
- \* Up to 100% of TexPool assets may be invested in repurchase agreements. No more than 25% of TexPool assets may be invested in term repurchase agreements and no more than 5% of TexPool assets may be invested in term repurchase agreements with maturities exceeding 90 days.
- \* Up to 15% of the TexPool assets may be invested in approved money market funds. No more than 10% of TexPool assets may be invested in a single mutual fund.

**Credit Risk:** Credit risk is the possibility that the issuer of a security will fail to make timely payments of interest or principal. In general, the lower the credit quality of a security, the higher the yield, all other factors being equal. To minimize credit risk, TexPool's investment policy allows the portfolio's investment manager, Federated, to only invest in obligations of the U.S. Government, its agencies, and instrumentalities; repurchase agreements; no-load AAAm money market mutual funds registered with the Securities and Exchange Commission; and securities lending programs.

## **NUECES WATER SUPPLY CORPORATION**

### **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED DECEMBER 31, 2020 AND 2019**

The credit risk associated with investments in direct obligations of the United States is low. Obligations issued or guaranteed by Federal agencies of government-sponsored enterprises are not direct obligations of the United States and offer more varied credit risk. Because the United States Government is not obligated to provide support to its instrumentalities, TexPool's investment manager will invest in obligations issued by an agency or instrumentality only after analysis that credit risk with respect to the issuer is minimal.

TexPool's investment manager will also invest in repurchase agreements and reverse repurchase agreements which are documented through the use of a Bond Market Association, formerly the Public Securities Association, approved Master Repurchase Agreement and collateralized by obligations of the United States, its agencies, instrumentalities or other obligations on which the principal and interest are unconditionally guaranteed or insured by the United States. Repurchase agreements and reverse repurchase agreement transactions will only be placed with primary government securities dealers or financial institutions doing business in the State of Texas, and proceeds received under reverse repurchase agreements will be reinvested in securities with the same maturity as the term of the reverse agreement.

**Market Risk:** Market risk is the potential for a decline in market value due to rising interest rates. For example, a bond or other security issued or backed by the United States Government is guaranteed only as to the timely payment of interest and principal; its market price is not guaranteed and will fluctuate in value as interest rates change. In general, the market value of a bond varies inversely with interest rates. If interest rates rise, then market values fall. If interest rates fall, then market values rise. Also, values typically fluctuate more for longer-term securities than for shorter-term securities.

TexPool's portfolio has low market risk due to restrictions on weighted average maturity and maximum maturity of any one investment. TexPool's investment manager will maintain the weighted average maturity of the portfolio at 60 days or less, no fixed rate security will exceed 297 days in maturity, and no variable rate note will exceed 24 months in maturity. Federated is required to maintain a stable \$1.00 net asset value and must take immediate action if the net asset value of the portfolio falls below \$0.995 or rises above \$1.005. These limitations are designed to minimize market risk.

#### *TexSTAR*

The Corporation invests in the Texas Short Term Asset Reserve Program (TexSTAR), which has been organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. TexSTAR is managed by a five-member board of directors (Board). In accordance with the Public Funds Investment Act, TexSTAR maintains an advisory board composed of participants in TexSTAR and other persons who do not have a business relationship with TexSTAR. Advisory board members are appointed and serve at the will of the Board of Directors. J.P. Morgan Investment Management, Inc. (JPMIM) and Hilltop Securities Inc. (HSI) serve as co-administrators for TexSTAR under an agreement with the Board. JPMIM provides investment management services, and HSI provides participant services and marketing. Custodial, fund accounting, and depository services are provided by JPMorgan Chase Bank, N.A. and/or its subsidiary J.P. Morgan Investor Services Co. Transfer agency services are provided by Boston Financial Data Services, Inc. The business affairs of TexSTAR are managed by the Board in accordance with its bylaws. The bylaws set forth procedures governing the selection of, and action taken by, the Board. Board oversight of TexSTAR is maintained through various reporting requirements. TexSTAR is rated AAAM by Standard and Poor's and is operated in a manner consistent with the SEC's Rule 2A7 of the Investment Company Act of 1940. All investments are stated at amortized cost, which generally approximates the market value of the securities. The stated objective of TexSTAR is to maintain a stable \$1.00 per unit net asset value; however, the \$1.00 net asset value is not guaranteed or insured.

# NUECES WATER SUPPLY CORPORATION

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2020 AND 2019

### C. Utility Plant in Service

At December 31, 2020 and 2019, Utility Plant in Service is as follows:

	2020	2019
Distribution lines and equipment	\$ 4,433,027	\$ 4,013,937
Pump stations	689,578	679,452
Meters and other chattels	916,535	851,377
Engineering costs	341,795	341,795
Office furniture & equipment	62,532	61,051
Easements	40,068	40,458
Construction in Progress	13,800	160,330
Total Utility Plant in Service	6,497,335	6,148,400
Less: Accumulated Depreciation	(3,109,670)	(2,795,860)
Net Utility Plant in Service	\$ 3,387,665	\$ 3,352,540

The Corporation acquires title to water lines in return for agreeing to their maintenance whenever a subdivision enters the Corporation. The cost of these lines are paid by the subdivision to the Corporation as a reimbursement of cost paid by the Corporation. The Corporation then records it as an addition to fixed assets and an increase in contributed capital.

### D. Management

#### (1) Certificate of Convenience and Necessity

Certificate of Convenience and Necessity (No. 11948) was awarded to the Nueces Water Supply Corporation by the Texas Utility Commission of Texas as requested in Docket No. 6025 in 1987.

#### (2) Management Contract

On January 7, 1985, the Corporation entered into a management contract with the South Texas Water Authority for management and operations of its system. The contract provides for insurance and bonding, reporting, and management's procedures and responsibilities.

#### (3) Accounting and Billing

During the normal course of operations, the Nueces Water Supply Corporation remits funds to the South Texas Water Authority for the performance of various services including water purchases, inspections, administration, and repairs and maintenance costs.

For the twelve month periods ended December 31, 2020 and 2019, amounts paid to the South Texas Water Authority for these services totaled \$932,059 and \$867,448, respectively, in the following categories:

	2020	2019
Administration	\$ 124,785	\$ 109,109
Operations	103,265	90,926
Water purchases	573,266	561,342
Repair and maintenance	130,743	106,071
	\$ 932,059	\$ 867,448

**NUECES WATER SUPPLY CORPORATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2020 AND 2019**

**E. Income Taxes**

The Corporation is exempt from federal income taxes under Section 501(c)(12). Therefore, no provision has been made for income tax.

The Corporation adopted the provisions of FASB ASC 740-10-25, "Income Taxes - Overall - Recognition", which requires recognition and disclosure of uncertain tax positions in the financial statements and footnotes. Management has analyzed the Corporation's tax positions taken with respect to all applicable income tax issues for open tax years (2017 through 2020), and has concluded that it has appropriate support for any tax positions taken or expected to be taken and, as such, does not have any uncertain tax positions that are material to the financial statements.

**F. Concentration of Risk**

All customers of Nueces Water Supply Corporation are located in Nueces County, Texas. At December 31, 2020 and 2019, there were 1,035 and 1,001 customers on line, respectively. One customer, GEO Services, accounted for 41.05% of gallons sold in 2020, AND 32.46% of gallons sold in 2019.

The South Texas Water Authority is the sole source of water obtained by the Corporation for sale to its customers. The Corporation's water purchase contract with South Texas Water Authority was approved in June, 2015, effective on that date for twenty years.

**G. Subsequent Events**

Management has reviewed subsequent events and transactions that occurred after the balance sheet date through April 6, 2021, which is the date of the audit report. The financial statements include all Type I events or transactions, including estimates, required to be recognized in accordance with generally accepted accounting principles. Management and those charged with governance have determined that there are no non-recognized Type II subsequent events that require additional disclosure.

**H. COVID-19 Pandemic**

In November, 2019, the United States learned of the virus known as COVID-19. Over the past year, it has changed the dynamics of the economy, including the New York Stock Exchange, which remains volatile.

The Corporation and its Board of Directors have no control over these global and national events, except to guide the Corporation through these conditions as they present. These conditions may include, but may not be limited to:

1. Unstable economic environment
2. Potentially violent fluctuations in the stock market
3. Potential shortages of basic goods and services
4. Potential challenges in providing basic services to customers
5. Managing any loss of revenue and unexpected expenditures that may occur

As of the audit date, these events have had no material effect on the financial statements.

**I. Budgets**

A budget is prepared using the accrual basis of accounting. The budget is approved by the Board of Directors, and used as a management tool and as a basis in determining the price of water charged to member users of the Corporation.

*Supplementary Information*



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NUECES WATER SUPPLY CORPORATION

# NUECES WATER SUPPLY CORPORATION

EXHIBIT B-1

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
UNRESTRICTED NET ASSETS - BUDGET (GAAP BASIS) AND ACTUAL  
FOR THE YEAR ENDED DECEMBER 31, 2020, WITH COMPARATIVE  
ACTUAL AMOUNTS FOR THE YEAR ENDED DECEMBER 31, 2019

	2020		Variance	2019
	Budget	Actual	Favorable (Unfavorable)	Actual
OPERATING REVENUES:				
Water sales	\$ 1,048,925	\$ 1,049,095	\$ 170	\$ 969,725
Other operating income	429,294	430,079	785	135,540
Total Operating Revenues	1,478,219	1,479,174	955	1,105,265
OPERATING EXPENSES:				
Water service	587,900	573,264	14,636	561,340
Water samples	4,350	4,506	(156)	3,522
Meter reading	63,550	64,019	(469)	54,236
Depreciation	247,000	313,810	(66,810)	191,712
Dues	5,500	4,049	1,451	4,924
Insurance	10,588	8,288	2,300	7,216
Legal and accounting	19,350	14,237	5,113	19,241
Other professional services	6,265	6,249	16	1,414
Miscellaneous	300	2	298	310
Postage	7,500	5,830	1,670	6,202
Administration	80,315	78,758	1,557	73,071
Repairs and maintenance	205,190	201,780	3,410	194,712
Supplies	5,000	4,285	715	6,539
Telephone	3,960	4,273	(313)	1,319
Bad debt expense	750	237	513	985
Total Operating Expenses	1,247,518	1,283,587	(36,069)	1,126,743
Net Operating Income	230,701	195,587	(35,114)	(21,478)
OTHER INCOME (EXPENSES)				
Interest income	6,000	5,929	(71)	32,026
Loss on disposal of assets	--	--	--	852,168
Total Other Income (Expenses)	6,000	5,929	(71)	884,194
NET INCOME	236,701	201,516	(35,185)	862,716
Unrestricted Net Assets, January 1	2,832,122	2,832,122	--	1,969,406
Unrestricted Net Assets, December 31	\$ 3,068,823	\$ 3,033,638	\$ (35,185)	\$ 2,832,122

**NUECES WATER SUPPLY CORPORATION**

EXHIBIT B-2

**SCHEDULE OF INSURANCE COVERAGE****FOR THE YEAR ENDED DECEMBER 31, 2020**

<u>Carrier</u>	<u>Type of Coverage</u>	<u>Amount of Coverage</u>	<u>Policy Period</u>
AIA Insurance AAIC	General Liability Property	\$1,000,000/3,000,000 \$878,892	12/31/2019 through 12/31/2020
AIA Insurance AAIC	Director's & Officer's	\$1,000,000/3,000,000	12/31/2019 through 12/31/2020
AIA Insurance AAIC	Flood (at locations other than Agua Dulce)	\$813,097	12/31/2019 through 12/31/2020
Carlisle Ins. Western Surety	Surety Bond Secretary/Treasurer Position	\$25,000	5/10/2020 through 5/10/2021

**NUECES WATER SUPPLY CORPORATION****EXHIBIT B-3****SCHEDULE OF WATER PURCHASES AND SALES****LAST TEN FISCAL YEARS**

Fiscal Year Ended	Gallons Purchased	Gallons Sold	Gallons Corporation Usage, Losses, Etc.	Purchased Not Sold
12/31/2011	121,161,490	110,538,280	10,623,210	8.77%
12/31/2012	117,617,670	108,741,240	8,876,430	7.55%
12/31/2013	149,668,470	135,062,750	14,605,720	9.76%
12/31/2014	136,606,240	126,052,230	10,554,010	7.73%
12/31/2015	142,701,783	141,615,010	1,086,773	0.76%
12/31/2016	164,675,847	145,943,030	18,732,817	11.38%
12/31/2017	155,773,250	134,396,620	21,376,630	13.72%
12/31/2018	174,406,510	143,941,710	30,464,800	17.47%
12/31/2019	188,176,640	163,505,090	24,671,550	13.11%
12/31/2020	194,931,980	174,157,630	20,774,350	10.66%

**Standard and Non-Standard Service Availability Charges**

The minimum monthly charge for meter water service is as follows:

5/8" meter - \$31.25 with no water

3/4" meter - \$36.89 with no water

1" meter - \$72.39 with no water

2" meter - \$165.00 with no water

4" meter - \$312.80

Customers on line: 1,035

**NUECES WATER SUPPLY CORPORATION**

EXHIBIT B-4

**SCHEDULE OF FDIC INSURANCE AND PLEDGED SECURITIES  
FOR THE YEAR ENDED DECEMBER 31, 2020**

FDIC Insurance \$ 250,000 Demand Accounts

<u>Description</u>	<u>Security ID</u>	<u>Pledged %</u>	<u>Whole \$ Market</u>	<u>Whole \$ Pledged</u>
GNR 2016-98 HE	38379UXC5	100%	\$ 2,000,000.00	\$ 2,000,000.00

# NUECES WATER SUPPLY CORPORATION

EXHIBIT B-5

## SCHEDULE OF FIXED ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020

Acct. No.	Class	Life Years	Cost	Sal.	Mtd.	Current Year Dep.	Net Book Val.
153	Dist. Lines	40	\$ 1,434	\$ 0	S-L	\$ 20	\$ 112
153	Dist. Lines	40	2,340	0	S-L	36	228
153	Dist. Lines	40	21,324	0	S-L	348	2,439
153	Dist. Lines	40	1,388,325	0	S-L	23,302	163,117
153	Dist. Lines	40	67,313	0	S-L	1,683	20,194
153	Dist. Lines	40	5,442	0	S-L	136	1,723
153	Dist. Lines	40	402	0	S-L	10	129
153	Dist. Lines	40	10,498	0	S-L	262	3,579
153	Dist. Lines	40	3,959	0	S-L	99	1,535
153	Dist. Lines	40	2,305	0	S-L	58	805
153	Dist. Lines	40	12,682	0	S-L	317	4,820
153	Dist. Lines	40	5,419	0	S-L	135	2,063
153	Dist. Lines	40	1,976	0	S-L	40	550
153	Dist. Lines	40	507	0	S-L	13	203
153	Dist. Lines	40	280,248	0	S-L	7,105	120,611
153	Dist. Lines	40	2,817	0	S-L	70	1,296
153	Dist. Lines	40	1,478	0	S-L	37	714
153	Dist. Lines	40	942	0	S-L	24	457

# NUECES WATER SUPPLY CORPORATION

## SCHEDULE OF FIXED ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020

EXHIBIT B-5  
(continued)

Acct. No.	Class	Life Years	Cost	Sal.	Mtd.	Current Year Dep.	Net Book Val.
153	Dist. Lines	40	1,821	0	S-L	46	899
153	Dist. Lines	40	62,006	0	S-L	1,550	30,545
153	Dist. Lines	40	113,006	0	S-L	2,825	54,855
153	Dist. Lines	40	165,100	0	S-L	4,128	82,206
153	Dist. Lines	40	26,746	0	S-L	669	13,712
153	Dist. Lines	40	36,080	0	S-L	902	18,469
153	Dist. Lines	40	1,580	0	S-L	39	819
153	Dist. Lines	40	11,764	0	S-L	294	6,341
153	Dist. Lines	40	4,603	0	S-L	115	2,459
153	Dist. Lines	40	2,034	0	S-L	51	1,182
153	Dist. Lines	40	2,151	0	S-L	54	1,264
153	Dist. Lines	40	38,530	0	S-L	963	23,198
153	Dist. Lines	40	1,967	0	S-L	49	1,204
153	Dist. Lines	40	3,628	0	S-L	91	2,236
153	Dist. Lines	40	28,740	0	S-L	719	17,843
153	Dist. Lines	40	2,292	0	S-L	57	1,437
153	Dist. Lines	40	17,311	0	S-L	433	11,155
153	Dist. Lines	40	6,032	0	S-L	151	4,043

# NUECES WATER SUPPLY CORPORATION

## SCHEDULE OF FIXED ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020

## EXHIBIT B-5

(continued)

Acct. No.	Class	Life Years	Cost	Sal.	Mtd.	Current Year Dep.	Net Book Val.
153	Dist. Lines	40	3,182	0	S-L	80	2,247
153	Dist. Lines	40	313,716	0	S-L	7,843	226,137
153	Dist. Lines	40	1,618	0	S-L	40	1,150
153	Dist. Lines	40	6,203	0	S-L	155	4,717
153	Dist. Lines	40	4,779	0	S-L	119	3,788
153	Dist. Lines	20	6,433	0	S-L	322	4,396
153	Dist. Lines	20	30,673	0	S-L	1,534	22,110
153	Dist. Lines	20	52,560	0	S-L	2,628	37,668
153	Dist. Lines	20	12,755	0	S-L	638	9,832
153	Dist. Lines	20	146,977	0	S-L	7,349	116,553
153	Dist. Lines	10	7,352	0	S-L	735	4,166
153	Dist. Lines	10	4,869	0	S-L	490	3,033
153	Dist. Lines	10	33,062	0	S-L	3,306	20,664
153	Dist. Lines	20	10,091	0	S-L	1,009	7,316
153	Dist. Lines	10	10,454	0	S-L	1,045	7,579
153	Dist. Lines	20	78,306	0	S-L	3,807	73,865
153	Dist. Lines	20	79,964	0	S-L	3,998	73,633
153	Dist. Lines	20	902,168	0	S-L	45,108	830,747



# NUECES WATER SUPPLY CORPORATION

## SCHEDULE OF FIXED ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020

EXHIBIT B-5

(continued)

Acct. No.	Class	Life Years	Cost	Sal.	Mtd.	Current Year Dep.	Net Book Val.
153	Dist. Lines	20	382,902	0	S-L	12,763	370,139
153	Dist. Lines	20	3,318	0	S-L	111	3,207
153	Dist. Lines	20	3,241	0	S-L	81	3,159
153	Dist. Lines	20	2,135	0	S-L	18	2,117
153	Dist. Lines	20	1,465	0	S-L	-	1,465
160	Meters/Other	3	1,716	0	S-L	-	-
160	Meters/Other	3	9,386	0	S-L	-	-
160	Meters/Other	3	51	0	S-L	-	-
160	Meters/Other	3	14,659	0	S-L	-	-
160	Meters/Other	3	9,810	0	S-L	-	-
160	Meters/Other	3	1,338	0	S-L	-	-
160	Meters/Other	3	40,036	0	S-L	-	-
160	Meters/Other	3	8,199	0	S-L	-	-
160	Meters/Other	3	1,951	0	S-L	-	-
160	Meters/Other	3	11,290	0	S-L	-	-
160	Meters/Other	3	10,103	0	S-L	-	-
160	Meters/Other	3	8,688	0	S-L	-	-
160	Meters/Other	3	11,354	0	S-L	-	-

# NUECES WATER SUPPLY CORPORATION

## SCHEDULE OF FIXED ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020

EXHIBIT B-5

(continued)

Acct. No.	Class	Life Years	Cost	Sal.	Mtd.	Current Year Dep.	Net Book Val.
160	Meters/Other	3	11,748	0	S-L	-	-
160	Meters/Other	3	8,492	0	S-L	-	-
160	Meters/Other	3	10,025	0	S-L	-	-
160	Meters/Other	3	11,388	0	S-L	-	-
160	Meters/Other	3	20,219	0	S-L	-	-
160	Meters/Other	3	5,359	0	S-L	-	-
160	Meters/Other	10	151,511	0	S-L	-	-
160	Meters/Other	10	27,500	0	S-L	-	-
160	Meters/Other	10	13,777	0	S-L	-	-
160	Meters/Other	10	10,660	0	S-L	-	-
160	Meters/Other	10	8,644	0	S-L	-	-
160	Meters/Other	10	13,742	0	S-L	-	-
160	Meters/Other	10	943	0	S-L	-	-
160	Meters/Other	10	16,894	0	S-L	-	-
160	Meters/Other	10	25,552	0	S-L	-	-
160	Meters/Other	10	24,025	0	S-L	-	-
160	Meters/Other	3	14,563	0	S-L	-	-
160	Meters/Other	3	19,741	0	S-L	-	-

# NUECES WATER SUPPLY CORPORATION

## SCHEDULE OF FIXED ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020

EXHIBIT B-5

(continued)

Acct. No.	Class	Life Years	Cost	Sal.	Mtd.	Current Year Dep.	Net Book Val.
160	Meters/Other	3	30,158	0	S-L	3,093	-
160	Meters/Other	3	21,430	0	S-L	7,143	2,787
160	Meters/Other	3	25,674	0	S-L	8,557	11,370
160	Meters/Other	3	2,482	0	S-L	827	1,034
160	Meters/Other	3	285,346	0	S-L	88,936	196,410
160	Meters/Other	3	28,084	0	S-L	6,223	21,861
163	Pump Stations	10	679,452	0	S-L	33,973	543,562
163	Pump Stations	10	10,126	0	S-L	880	9,246
167	Engineering	40	46,589	0	S-L	778	5,445
167	Engineering	40	1,702	0	S-L	50	715
167	Engineering	40	14,327	0	S-L	358	4,319
167	Engineering	40	4,489	0	S-L	112	1,834
167	Engineering	10	29,000	0	S-L	-	-
167	Engineering	10	55,000	0	S-L	-	-
167	Engineering	10	140,188	0	S-L	14,019	61,916
167	Engineering	10	50,500	0	S-L	5,050	32,404
180	Easements	0	25,688	0	S-L	-	25,688
180	Easements	0	14,380	0	S-L	-	14,380

# NUECES WATER SUPPLY CORPORATION

## SCHEDULE OF FIXED ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2020

EXHIBIT B-5

(continued)

Acct. No.	Class	Life Years	Cost	Sal.	Mtd.	Current Year Dep.	Net Book Val.
172	Office Furniture	5	2,814	0	S-L	-	-
172	Office Furniture	5	5,116	0	S-L	-	-
172	Office Furniture	5	107	0	S-L	-	-
172	Office Furniture	5	370	0	S-L	-	-
172	Office Furniture	5	19,994	0	S-L	-	-
172	Office Furniture	5	377	0	S-L	-	-
172	Office Furniture	5	396	0	S-L	-	-
172	Office Furniture	5	1,250	0	S-L	-	-
172	Office Furniture	5	15,696	0	S-L	1,570	6,570
172	Office Furniture	5	1,820	0	S-L	-	-
172	Office Furniture	5	678	0	S-L	102	-
172	Office Furniture	5	4,690	0	S-L	547	-
172	Office Furniture	5	523	0	S-L	105	52
172	Office Furniture	5	1,575	0	S-L	315	263
172	Office Furniture	5	300	0	S-L	60	200
172	Office Furniture	5	388	0	S-L	78	265
172	Office Furniture	5	895	0	S-L	179	716
172	Office Furniture	5	1,466	0	S-L	293	1,173

**NUECES WATER SUPPLY CORPORATION****SCHEDULE OF FIXED ASSETS****FOR THE YEAR ENDED DECEMBER 31, 2020****EXHIBIT B-5**  
**(continued)**

Acct. No.	Class	Life Years	Cost	Sal.	Mtd.	Current Year Dep.	Net Book Val.
172	Office Furniture	5	2,775	0	S-L	509	2,266
172	Office Furniture	5	1,303	0	S-L	43	1,260
185	Construction in Prog.	0	13,800	0	S-L	-	13,800
			<u>\$ 6,497,336</u>			<u>\$ 313,810</u>	<u>\$ 3,387,666</u>

# NUECES WATER SUPPLY CORPORATION

## MEMORANDUM

TO: Nueces Water Supply Corporation Board of Directors  
FROM: Alice J. Black, President  
DATE: April 5, 2021  
SUBJECT: Nueces Water Supply Corporation Meeting Notice and Agenda

A Regular Meeting of the Nueces Water Supply Corporation Board of Directors is scheduled for:

**Tuesday, April 13, 2021**

**10:05 a.m.**

South Texas Water Authority Boardroom  
2302 East Sage Road, Kingsville, Texas

to consider and act upon any lawful subject which may come before it, including among others, the following:

**PLEASE NOTE:** THIS MEETING WILL BE HELD BY REMOTE ACCESS ONLY IN ACCORDANCE WITH THE MARCH 16, 2020 ORDER BY GOVERNOR ABBOTT TEMPORARILY SUSPENDING CERTAIN REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT TO ADVANCE THE GOAL OF LIMITING FACE-TO-FACE MEETINGS TO SLOW THE SPREAD OF COVID-19. NO PERSONS WILL BE AT THE MEETING LOCATION AND NO EQUIPMENT WILL BE AT THE MEETING FOR ACCESS TO THE MEETING. HOWEVER, MEMBERS OF THE PUBLIC MAY ACCESS THIS MEETING BY TELEPHONE AND PARTICIPATE IN THE MEETING BY CALLING ONE OF THE FOLLOWING TOLL-FREE NUMBERS AND ENTERING THE MEETING ID AND PASSWORD BELOW:

**(877) 853 5257 OR (888) 475 4499**

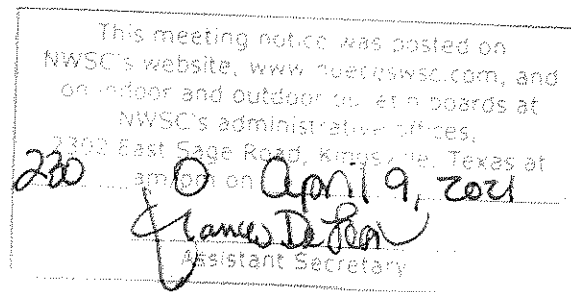
**MEETING ID: 896 6753 1744**

**PASSWORD: 657055**

PLEASE SEE THE CORPORATION'S WEBSITE AT [WWW.NUECESWSC.COM](http://WWW.NUECESWSC.COM) FOR THE MEETING PACKET.

### Agenda

1. Call to order.
2. Citizen comments.
3. Election of officers.
4. Approval of Minutes. (Attachment 1)



5. Treasurer's Report/Payment of Bills. (Attachment 2)
6. Appointment of Credentials Committee. (Attachment 3)
7. Nueces County project for construction of Banquete Pump Station to serve the Nueces Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation. (Attachment 4)
  - **Resolution 21-03.** Resolution authorizing Board President and General Manager to Take Any and All Actions Necessary or Convenient to Satisfy the Obligations and Responsibilities of Nueces Water Supply Corporation in Connection with the Construction of the Banquete Pump Station in Banquete, Texas.
8. City of Bishop – Easement for Bishop East Pump Station. (Attachment 5)
9. Cyndie Park Unit 1 Public Utility Commission Application. (Attachment 6)
10. COVID-19 Pay Plan/Lockout Procedures. (Attachment 7)
11. February 2021 Winter Storm/Freeze Event. (Attachment 8)
12. Adjournment.

The Board may go into closed session at any time when permitted by Chapter 551, Government Code. Before going into closed session, a quorum of the Board must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551, Government Code, authorizing the closed session.

AJB/CGS/fdl  
Attachments

ATTACHMENT 1

Approval of Minutes



NUECES WATER SUPPLY CORPORATION  
Minutes – Regular Meeting  
March 2, 2021  
(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Mike Benton  
Donald Lundmark  
Ruth Ann Smith  
Sherry Zimmerman

Board Members Absent:

Alice J. Black

Staff Present:

Carola G. Serrato  
Frances De Leon  
Jo Ella Wagner

Guests Present:

None

1. Call to Order.

Mr. Mike Benton, Vice-President, called the Regular Meeting to order at 10:06 a.m. A quorum was present.

2. Citizen comments.

Mr. Benton opened the floor for citizen comments. No comments from the public were made.

3. Approval of Minutes.

Ms. Zimmerman made a motion to approve the minutes of the November 2, 2020 Regular Meeting as presented. Mr. Lundmark seconded the motion. All voted in favor.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for the Board's review and approval:

Treasurer's Report as of October 31, 2020

Account Activity for General Account for October 1, 2020 to October 31, 2020

Account Activity for Operations Account for October 1, 2020 to October 31, 2020

TEXPOOL Participant Statement for 10/01/2020 – 10/31/2020 for General Account

TEXPOOL Participant Statement for 10/01/2020 – 10/31/2020 for Security Deposit Account

TexSTAR General Account Statement for 10/01/2020 – 10/31/2020

Treasurer's Report as of November 30, 2020

Account Activity for General Account for November 1, 2020 to November 30, 2020

Account Activity for Operations Account for November 1, 2020 to November 30, 2020

TEXPOOL Participant Statement for 11/01/2020 – 11/30/2020 for General Account

TEXPOOL Participant Statement for 11/01/2020 – 11/30/2020 for Security Deposit Account  
TexSTAR General Account Statement for 11/01/2020 – 11/30/2020  
Treasurer's Report as of December 31, 2020  
Account Activity for General Account for December 1, 2020 to December 31, 2020  
Account Activity for Operations Account for December 1, 2020 to December 31, 2020  
TEXPOOL Participant Statement for 12/01/2020 – 12/31/2020 for General Account  
TEXPOOL Participant Statement for 12/01/2020 – 12/31/2020 for Security Deposit Account  
TexSTAR General Account Statement for 12/01/2020 – 12/31/2020

The following bills were presented for payment:

STWA Invoice S20-170 October 2020 Water Usage, Water Cost and Handling Charge	\$47,783.88
STWA Invoice S20-171 October 2020 General and Administration	\$17,363.20
STWA Invoice S20-175 October 2020 Taps and Repairs	\$ 7,437.75
STWA Invoice S20-177 September and October 2020 Reimbursements	\$ 1,699.30
STWA Invoice S20-185 November 2020 Water Usage, Water Cost and Handling Charge	\$47,322.56
STWA Invoice S20-186 November 2020 General and Administration	\$18,074.80
STWA Invoice S20-190 November 2020 Taps and Repairs	\$15,926.25
STWA Invoice S21-008 December 2020 Water Usage, Water Cost and Handling Charge	\$42,873.59
STWA Invoice S21-009 December 2020 General and Administration	\$17,704.75
STWA Invoice S21-012 December 2020 Taps and Repairs	\$ 8,421.73
STWA Invoice S21-015 Payroll expense for Part-time Employee for October, November and December 2020	\$ 1,502.24
STWA Invoice S21-017 Payroll expense for Stand By for October 1, 2020 through December 31, 2020	\$ 367.21

STWA Invoice S21-019 \$ 1,318.42  
Reimburse for Fiber optic phone service (09/19/20 through 12/19/20) and High Touch  
Technology support (10/01/20 through 12/31/20)

STWA Invoice S21-029 \$39,239.06  
January 2021 Water Usage, Water Cost and Handling Charge

STWA Invoice S21-030 \$19,743.10  
January 2021 General and Administration

STWA Invoice S21-033 \$13,140.60  
January 2021 Taps and Repairs

STWA Invoice S21-036 \$ 2,776.10  
January 2021 Reimbursements

Willatt & Flickinger, PLLC. \$ 2,178.60  
Professional Services – February 2021

Ms. Serrato also gave a brief review of the January 2021 Treasurer's Report which had not been included in the agenda packet and said it would be presented fully at the next meeting. Ms. Zimmerman made a motion to approve the October, November and December 2020 Treasurer's Reports and payment of the bills as presented. The motion was seconded by Mr. Lundmark. All voted in favor.

5. NWSC Annual Membership Meeting.

- Selection of Election Auditor
- Approval of agenda and meeting packet for Annual Membership Meeting
- **Resolution 21-01.** Resolution declaring unopposed candidates of Nueces Water Supply Corporation elected.

Ms. Serrato reported that only one Application for Board of Director was received by the March 1<sup>st</sup> deadline. She added that since there is one only position up for election, adoption of Resolution 21-01 will declare the candidate, Donald Lundmark, elected. She added that the Annual Membership Meeting is scheduled for April 13<sup>th</sup> but since no election will be held, an election auditor is not needed. The Board reviewed the meeting notice and agenda. Ms. Smith made a motion to adopt Resolution 21-01 and to approve the agenda and meeting packet for the Annual Membership Meeting. Ms. Zimmerman seconded and all voted in favor.

6. Nueces County project for construction of Banquete Pump Station to serve the Nueces Water Control and Improvement District #5 (Banquete) and Nueces Water Supply Corporation – Update on New Banquete Pump Station.

Ms. Serrato stated that J.S. Haren has been submitting pay requests on the new Banquete Pump Station project to Nueces County and the County has been invoicing STWA. The invoice that

will be presented at the next STWA meeting will fulfill STWA's commitment of \$425,000 and remaining invoices will be sent to NWSC. She presented an invoice in the amount of \$9,920.84 which will be applied towards the \$178,000 that NWSC has committed to the project. She reported that work continues and the project should be complete by March 18th. She expects the remaining invoices to follow quickly. Mr. Lundmark made a motion to approve payment of the \$9,920.84 invoice. Ms. Smith seconded. All voted in favor.

7. City of Bishop – Easement for Bishop East Pump Station.

Ms. Serrato stated that the easement between STWA and the City of Bishop has been approved by both parties. Once the City provides the signed document, STWA will make payment and have the easement recorded. She presented a draft easement between NWSC and the City of Bishop containing the same provisions as the STWA-Bishop easement with the exception that there is no offer for payment and the description of the facilities is different. Ms. Zimmerman made a motion to approve the draft easement and offer it to the City of Bishop for their consideration. Mr. Lundmark seconded. All voted in favor.

8. Cyndie Park Unit 1 Public Utility Commission Application.

Ms. Serrato presented a notice showing that dissolving of the Cyndie Park I CCN has been finalized. Attorney Bill Flickinger will begin to work on filing an amendment to the NWSC's CCN to include the CPI area as well as a portion of the service area of The Ranch Subdivision. LNV will be contacted for the maps that need to be included. Ms. Serrato stated that she will talk to Mr. Flickinger about the CCN including a larger area in order to accommodate future service requests. No action was taken by the Board.

9. February 2021 Winter Storm/Freeze Event.

Ms. Serrato provided a report on the February freeze event and added that she will also review the information with the RWSC and STWA Boards at their meetings this week. She stated that work on the damage continues and there is still work to be done but added that the biggest problem during the freeze appears to be that the needed flow was not being provided by the City of Corpus Christi. Staff attempted to improve pressure as best as possible. She mentioned that the Sablatura Park Pump Station appears to have received the worst damage and will probably cost the most to repair. A rented generator is currently being used because the control panel on the station's generator suffered damage.

Ms. Serrato also reviewed the hours worked by the field staff from February 11<sup>th</sup> to February 24<sup>th</sup> as they prepared for the storm and continued working during and after the storm to restore and maintain service. She reported that approximately 88 overtime hours were charged to STWA, 81 hours were charged to RWSC and 182 were charged to NWSC. She said that most customers were understanding and appreciative of the crews but that she expects that some customers will receive high bills and some requests for leak adjustments have been received. She stated that she will keep the Board informed on progress of the repairs.

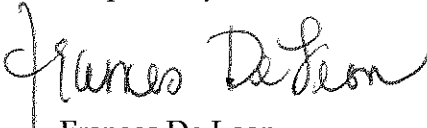
10. Appointment of representative for STWA Executive Director replacement.

Ms. Serrato stated that in preparation for her retirement, the STWA Board has hired a consulting firm to assist with recruitment of an Executive Director. The full STWA Board and Ms. Serrato will be involved in the process. The STWA Board would like to have the Nueces Water Supply Corporation and Ricardo Water Supply Corporation select a representative each to serve in the process. Ms. Serrato requested that the NWSC Board select a person to represent NWSC. Mr. Lundmark volunteered to serve as NWSC's representative. The Board agreed on having Mr. Lundmark serve as the Corporation's representative in the selection process of a new executive director.

11. Adjournment.

With no further business to conduct, Ms. Smith made a motion to adjourn the meeting at 11:14 a.m. Ms. Zimmerman seconded and all voted in favor.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary

ATTACHMENT 2

Treasurer's Report/Payment of Bills

Nueces Water Supply Corporation  
Treasurer's Report  
As of January 31, 2021

General Account - KFNB	\$90,113.31
General Account - TexPool	\$610,381.81
General Account - TexPool Prime	\$302,685.77
General Account - TexSTAR	\$306,361.42
Operations Account - KFNB	\$3,838.91
Security Deposit Account - TexPool	\$120,592.15
Petty Cash	\$150.00
Cash Drawer	\$100.00
<b>TOTAL</b>	<b><u>\$1,434,223.37</u></b>

	11-Nov-20 Billing Reg.	10-Dec-20 Billing Reg.	12-Jan-21 Billing Reg.
Total Usage (Gal)	13,597,930	14,706,840	12,759,950
Water Sales (\$)	\$84,857.09	\$89,142.07	\$82,018.33
Adjustments	(\$47.52)	\$101.21	(\$370.36)
Turn on Charge	\$0.00	\$0.00	\$0.00
Late Charges	\$765.00	\$1,115.00	\$1,150.00
Past Due (Overpayments)	\$5,924.29	\$4,765.79	\$2,595.41
Tax	\$412.91	\$433.38	\$398.46
Leak Pay Plan	<u>\$75.14</u>	<u>\$75.14</u>	<u>\$95.19</u>
Total Receivables	<u>\$91,986.91</u>	<u>\$95,632.59</u>	<u>\$85,887.03</u>
<b>METERS ON LINE</b>	<b>1030</b>	<b>1035</b>	<b>1036</b>

**NUECES WATER SUPPLY CORP.**  
**GENERAL**  
**JANUARY 2021**

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
	BEGINNING BALANCE				\$62,373.29
01-01	ONLINE PAYMENTS	DEP	\$532.30		\$62,905.59
01-02	ONLINE PAYMENTS	DEP	\$515.65		\$63,421.24
01-03	ONLINE PAYMENTS	DEP	\$696.03		\$64,117.27
01-04	WATER RECEIPTS	DEP	\$3,190.38		\$67,307.65
01-04	ONLINE PAYMENTS	DEP	\$969.52		\$68,277.17
01-05	WATER RECEIPTS	DEP	\$680.42		\$68,957.59
01-05	ONLINE PAYMENTS	DEP	\$1,039.65		\$69,997.24
01-06	J. MARIN #1280 - 2ND CSI	DEP	\$50.00		\$70,047.24
01-06	WATER RECEIPTS	DEP	\$2,502.76		\$72,550.00
01-06	ONLINE PAYMENTS	DEP	\$1,283.97		\$73,833.97
01-07	WATER RECEIPTS	DEP	\$1,719.32		\$75,553.29
01-07	ONLINE PAYMENTS	DEP	\$3,187.45		\$78,740.74
01-08	WATER RECEIPTS	DEP	\$797.32		\$79,538.06
01-08	ONLINE PAYMENTS	DEP	\$1,134.92		\$80,672.98
01-08	L. LUTENBACHER#1284 MEMBERSHIP	DEP	\$825.00		\$81,497.98
01-08	HACH COMPANY	3660		\$1,037.01	\$80,460.97
01-09	ONLINE PAYMENTS	DEP	\$267.94		\$80,728.91
01-10	ONLINE PAYMENTS	DEP	\$634.95		\$81,363.86
01-11	WATER RECEIPTS	DEP	\$24,360.38		\$105,724.24
01-11	ONLINE PAYMENTS	DEP	\$807.47		\$106,531.71
01-12	WATER RECEIPTS	DEP	\$143.79		\$106,675.50
01-12	ONLINE PAYMENTS	DEP	\$634.30		\$107,309.80
01-12	E. HOLIDAY#1185 METER UPGRADE	DEP	\$100.00		\$107,409.80
01-12	J. MUNGIA@1121 MEMBERSHIP	DEP	\$200.00		\$107,609.80
01-12	V. CONDE#663 MEMBERSHIP	DEP	\$200.00		\$107,809.80
01-12	POSTMASTER	3661		\$2,000.00	\$105,809.80
01-13	WATER RECEIPTS	DEP	\$50.00		\$105,859.80
01-13	ONLINE PAYMENTS	DEP	\$555.01		\$106,414.81
01-14	WATER RECEIPTS	DEP	\$613.05		\$107,027.86
01-14	ONLINE PAYMENTS	DEP	\$980.44		\$108,008.30
01-15	WATER RECEIPTS	DEP	\$701.77		\$108,710.07
01-15	ONLINE PAYMENTS	DEP	\$847.35		\$109,557.42
01-15	SOUTH TEXAS PRESSURE SYST. INC.	3662		\$725.00	\$108,832.42
01-15	FERGUSON ENTERPRISES INC.	3663		\$54,276.55	\$54,555.87
01-15	STWA- WATER	3664		\$42,873.59	\$11,682.28
01-15	*****VOID*****	3665			\$11,682.28
01-15	STWA- GEN. & ADMIN	3666		\$17,704.75	-\$6,022.47
01-15	STWA- PART TIME	3667		\$1,502.24	-\$7,524.71
01-15	STWA- TELEPHONE/TECH	3668		\$1,318.42	-\$8,843.13



01-15	STWA- STANDBY PAY	3669		\$367.21	-\$9,210.34
01-15	STWA- REIMBURSEMENT	3670		\$100.03	-\$9,310.37
01-16	ONLINE PAYMENTS	DEP	\$198.33		-\$9,112.04
01-17	ONLINE PAYMENTS	DEP	\$704.98		-\$8,407.06
01-18	WATER RECEIPTS	DEP	\$710.43		-\$7,696.63
01-18	ONLINE PAYMENTS	DEP	\$789.42		-\$6,907.21
01-19	WATER RECEIPTS	DEP	\$2,168.33		-\$4,738.88
01-19	ONLINE PAYMENTS	DEP	\$1,898.32		-\$2,840.56
01-19	ACH BANK DRAFTS	DEP	\$7,299.96		\$4,459.40
01-20	WATER RECEIPTS	DEP	\$389.28		\$4,848.68
01-20	ONLINE PAYMENTS	DEP	\$1,153.79		\$6,002.47
01-21	WATER RECEIPTS	DEP	\$2,600.04		\$8,602.51
01-21	ONLINE PAYMENTS	DEP	\$1,237.82		\$9,840.33
01-22	WATER RECEIPTS	DEP	\$2,018.34		\$11,858.67
01-22	ONLINE PAYMENTS	DEP	\$537.20		\$12,395.87
01-23	ONLINE PAYMENTS	DEP	\$129.98		\$12,525.85
01-24	ONLINE PAYMENTS	DEP	\$305.81		\$12,831.66
01-25	WATER RECEIPTS	DEP	\$3,155.50		\$15,987.16
01-25	ONLINE PAYMENTS	DEP	\$224.68		\$16,211.84
01-25	TCEQ-2020 REGULATORY FEES	ACH		\$5,056.84	\$11,155.00
01-25	TRANSFER FROM TEXPOOL	WIRE	\$75,000.00		\$86,155.00
01-26	WATER RECEIPTS	DEP	\$557.53		\$86,712.53
01-26	ONLINE PAYMENTS	DEP	\$596.81		\$87,309.34
01-26	DCP MIDSTREAM #225 341 407 166	DEP	\$4,240.71		\$91,550.05
01-26	STWA-TAPS & REPAIRS-DEC	3671		\$8,421.73	\$83,128.32
01-26	P. VELA #1285 MEMBERSHIP	DEP	\$2,360.50		\$85,488.82
01-27	WATER RECEIPTS	DEP	\$620.71		\$86,109.53
01-27	ONLINE PAYMENTS	DEP	\$384.05		\$86,493.58
01-28	WATER RECEIPTS	DEP	\$542.66		\$87,036.24
01-28	ONLINE PAYMENTS	DEP	\$571.23		\$87,607.47
01-29	WATER RECEIPTS	DEP	\$907.67		\$88,515.14
01-29	ONLINE PAYMENTS	DEP	\$934.82		\$89,449.96
01-30	ONLINE PAYMENTS	DEP	\$223.10		\$89,673.06
01-31	ONLINE PAYMENTS	DEP	\$438.62		\$90,111.68
01-31	INTEREST EARNED	DEP	\$1.63		\$90,113.31
			\$163,123.39	\$135,383.37	

**Explanation for negative balances on check register.**

Checks 3666-3670 were held back and not mailed out to vendor until after a transfer/deposit of \$75,000 was made. Bank balance in this month never reflected any overdrafts Accountant Assistant got ahead of herself in writing the checks prior to deposit being made.

# NUECES WATER SUPPLY CORPORATION

## OPERATIONS

2020

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSEMENTS	BALANCE
<b>JANUARY 2021</b>					\$4,865.21
01-04	PSI HOLDINGS	ACH		\$32.48	\$4,832.73
01-08	CITY OF CORPUS CHRISTI- CENTRAL	4557		\$119.00	\$4,713.73
01-08	MCCOY'S BUILDING SUPPLY	4558		\$40.02	\$4,673.71
01-08	PRAESIDIUM SYSTEMS, INC.	4559		\$59.99	\$4,613.72
01-08	TEXAS EXCAVATION SAFETY SYSTEM, INC.	4560		\$99.75	\$4,513.97
01-08	WILLATT & FLICKINGER, PLLC	4561		\$80.50	\$4,433.47
01-15	DSHS CENTRAL LAB MC2004	4562		\$61.18	\$4,372.29
01-15	ECONOMY PRINTING	4563		\$191.60	\$4,180.69
01-26	CHARLES E. HUGHES	4564		\$200.00	\$3,980.69
01-26	STAPLES ADVANTAGE	4565		\$62.81	\$3,917.88
01-26	THOMAS PAUKEN	4566		\$79.07	\$3,838.81
01-31	INTEREST EARNED	DEP	0.10		\$3,838.91
				\$1,026.40	



## Participant Statement

NUECES WATER SUPPLY CORP  
GENERAL ACCT  
ATTN CAROLA G SERRATO  
2302 E SAGE ROAD  
KINGSVILLE TX 78363-3328

Statement Period 01/01/2021 - 01/31/2021

Page 1 of 2

Customer Service 1-866-TEX-POOL  
Location ID 000077895  
Investor ID 000007585

## TexPool Update

You can update your contact information via TexConnect Online. Enter your Location #, PIN, and Password and then click Maintenance on the menu bar to get started.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$685,336.53	\$0.00	\$75,000.00	\$45.28	\$610,381.81	\$668,405.43
TexPool Prime	\$302,655.09	\$0.00	\$0.00	\$30.68	\$302,685.77	\$302,658.06
<b>Total Dollar Value</b>	<b>\$987,991.62</b>	<b>\$0.00</b>	<b>\$75,000.00</b>	<b>\$75.96</b>	<b>\$913,067.58</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (01/01/2021)	Share Price (01/31/2021)	Shares Owned (01/31/2021)	Market Value (01/31/2021)
Texas Local Government Investment Pool	449/1371400002	\$685,336.53	\$1.00	610,381.810	\$610,381.81
TexPool Prime	590/1371400002	\$302,655.09	\$1.00	302,685.770	\$302,685.77
<b>Total Dollar Value</b>		<b>\$987,991.62</b>			<b>\$913,067.58</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400002	\$45.28	\$45.28
TexPool Prime	590/1371400002	\$30.68	\$30.68
<b>Total</b>		<b>\$75.96</b>	<b>\$75.96</b>



TexPool Participant Services  
1001 Texas Avenue, Suite 1150  
Houston, TX 77002



TEXAS TRUST  
TEXAS TREASURY SAFETY FUND TRUST COMPANY  
COMPTROLLER GLENN REGAR, CHAIRMAN

RECEIVED

FEB 11 2021

NUECES WATER SUPPLY CORPORATION

NUECES WATER SUPPLY CORP  
SECURITY DEPOSIT ACCT  
ATTN CAROLA G SERRATO  
2302 E SAGE ROAD  
KINGSVILLE TX 78363-3328

## Participant Statement

Statement Period 01/01/2021 - 01/31/2021

Page 1 of 2

Customer Service 1-866-TEX-POOL  
Location ID 000077895  
Investor ID 000007584

## TexPool Update

You can update your contact information via TexConnect Online. Enter your Location #, PIN, and Password and then click Maintenance on the menu bar to get started.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$120,584.06	\$0.00	\$0.00	\$8.09	\$120,592.15	\$120,584.84
Total Dollar Value	\$120,584.06	\$0.00	\$0.00	\$8.09	\$120,592.15	

## Portfolio Value

Pool Name	Pool/Account	Market Value (01/01/2021)	Share Price (01/31/2021)	Shares Owned (01/31/2021)	Market Value (01/31/2021)
Texas Local Government Investment Pool	449/1371400001	\$120,584.06	\$1.00	120,592.150	\$120,592.15
Total Dollar Value		\$120,584.06			\$120,592.15

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400001	\$8.09	\$8.09
Total		\$8.09	\$8.09





Nueces Water Supply Corporation  
Treasurer's Report  
As of February 28, 2021

General Account - KFNB	84,291.94
General Account - TexPool	610,401.94
General Account - TexPool Prime	302,708.34
General Account - TexSTAR	306,369.28
Operations Account - KFNB	3,294.62
Security Deposit Account - TexPool	120,596.13
Petty Cash	150.00
Cash Drawer	100.00
<b>TOTAL</b>	<u>1,427,912.25</u>

	10-Dec-20 Billing Reg.	12-Jan-21 Billing Reg.	10-Feb-20 Billing Reg.
Total Usage (Gal)	14,706,840	12,759,950	11,181,040
Water Sales (\$)	\$89,142.07	\$82,018.33	\$81,076.07
Adjustments	\$101.21	(\$370.36)	(\$2,147.80)
Turn on Charge	\$0.00	\$0.00	\$0.00
Late Charges	\$1,115.00	\$1,150.00	\$955.00
Past Due (Overpayments)	\$4,765.79	\$2,595.41	\$5,519.93
Tax	\$433.38	\$398.46	\$393.77
Leak Pay Plan	<u>\$75.14</u>	<u>\$95.19</u>	<u>\$60.46</u>
Total Receivables	<u>\$95,632.59</u>	<u>\$85,887.03</u>	<u>\$85,857.43</u>
<b>METERS ON LINE</b>	<b>1035</b>	<b>1036</b>	<b>1039</b>

**NUECES WATER SUPPLY CORP.**  
**GENERAL**  
**FEBRUARY 2021**

DATE	DESCRIPTION	CK NO.	DEPOSIT	DISBURSEMENT	BALANCE
	BEGINNING BALANCE				\$90,113.31
02-01	WATER RECEIPTS	DEP	\$1,457.29		\$91,570.60
02-01	ONLINE PAYMENTS	DEP	\$448.05		\$92,018.65
02-02	WATER RECEIPTS	DEP	\$123.61		\$92,142.26
02-02	ONLINE PAYMENTS	DEP	\$1,016.95		\$93,159.21
02-03	WATER RECEIPTS	DEP	\$2,746.42		\$95,905.63
02-03	ONLINE PAYMENTS	DEP	\$704.54		\$96,610.17
02-03	R. BROWN #1286 DEV/MEMBERSHIP	DEP	\$2,274.69		\$98,884.86
02-03	M. BRAVO #1110 MEMBERSHIP	DEP	\$25.00		\$98,909.86
02-04	WATER RECEIPTS	DEP	\$2,038.63		\$100,948.49
02-04	ONLINE PAYMENTS	DEP	\$1,275.83		\$102,224.32
02-05	WATER RECEIPTS	DEP	\$1,720.32		\$103,944.64
02-05	ONLINE PAYMENTS	DEP	\$1,860.37		\$105,805.01
02-05	E. SANCHEZ #1265 2ND CSI	DEP	\$50.00		\$105,855.01
02-05	FERGUSON ENTERPRISES INC.	3672		\$2,987.70	\$102,867.31
02-05	BRIDGES SPECIALTIES, INC.	3673		\$7,555.00	\$95,312.31
02-06	ONLINE PAYMENTS	DEP	\$1,092.80		\$96,405.11
02-07	ONLINE PAYMENTS	DEP	\$1,364.37		\$97,769.48
02-08	WATER RECEIPTS	DEP	\$23,006.49		\$120,775.97
02-08	ONLINE PAYMENTS	DEP	\$1,226.10		\$122,002.07
02-08	E. MILLER #1287 MEMBERSHIP	DEP	\$825.00		\$122,827.07
02-09	WATER RECEIPTS	DEP	\$200.61		\$123,027.68
02-09	ONLINE PAYMENTS	DEP	\$547.10		\$123,574.78
02-10	WATER RECEIPTS	DEP	\$547.41		\$124,122.19
02-10	ONLINE PAYMENTS	DEP	\$615.98		\$124,738.17
02-11	WATER RECEIPTS	DEP	\$838.94		\$125,577.11
02-11	ONLINE PAYMENTS	DEP	\$2,233.56		\$127,810.67
02-12	WATER RECEIPTS	DEP	\$335.32		\$128,145.99
02-12	ONLINE PAYMENTS	DEP	\$221.20		\$128,367.19
02-13	ONLINE PAYMENTS	DEP	\$642.41		\$129,009.60
02-14	ONLINE PAYMENTS	DEP	\$353.19		\$129,362.79
02-15	ONLINE PAYMENTS	DEP	\$472.10		\$129,834.89
02-16	WATER RECEIPTS	DEP	\$680.74		\$130,515.63
02-16	ONLINE PAYMENTS	DEP	\$584.90		\$131,100.53
02-16	ACH BANK DRAFTS	DEP	\$7,132.59		\$138,233.12
02-17	WATER RECEIPTS	DEP	\$2,065.13		\$140,298.25
02-17	ONLINE PAYMENTS	DEP	\$733.88		\$141,032.13
02-17	M. RICHARD #1288 MEMBERSHIP	DEP	\$3,750.00		\$144,782.13
02-18	WATER RECEIPTS	DEP	\$494.98		\$145,277.11
02-18	ONLINE PAYMENTS	DEP	\$836.66		\$146,113.77
02-18	ACH PAYMENT- SIMPLOT #544	DEP	\$612.71		\$146,726.48
02-19	WATER RECEIPTS	DEP	\$1,681.17		\$148,407.65
02-19	ONLINE PAYMENTS	DEP	\$1,428.54		\$149,836.19
02-19	ARDURRA (LNV) BiE SURVEY	3674		\$2,500.00	\$147,336.19

02-19 HACH COMPANY	3675		\$1,060.90	\$146,275.29
02-19 STWA- WATER	3676		\$39,239.06	\$107,036.23
02-19 STWA- GEN. & ADMIN.	3677		\$19,743.10	\$87,293.13
02-19 STWA- TAPS & REPAIR	3678		\$13,140.60	\$74,152.53
02-19 STWA- REIMBURSEMENT JAN.	3679		\$2,776.10	\$71,376.43
02-20 ONLINE PAYMENTS	DEP	\$487.53		\$71,863.96
02-20 ONLINE PAYMENTS	DEP	\$361.41		\$72,225.37
02-22 WATER RECEIPTS	DEP	\$1,882.19		\$74,107.56
02-22 ONLINE PAYMENTS	DEP	\$877.15		\$74,984.71
02-22 ACH PAYMENT- SIMPLOT #544	DEP	\$615.20		\$75,599.91
02-23 WATER RECEIPTS	DEP	\$317.90		\$75,917.81
02-23 ONLINE PAYMENTS	DEP	\$599.72		\$76,517.53
02-24 WATER RECEIPTS	DEP	\$999.44		\$77,516.97
02-24 ONLINE PAYMENTS	DEP	\$1,020.86		\$78,537.83
02-24 DCP #225 341 407 660	DEP	\$1,287.22		\$79,825.05
02-25 WATER RECEIPTS	DEP	\$1,376.43		\$81,201.48
02-25 ONLINE PAYMENTS	DEP	\$524.48		\$81,725.96
02-25 S. ARCINIEGA DEV. ANALYSIS	DEP	\$400.00		\$82,125.96
02-26 WATER RECEIPTS	DEP	\$662.30		\$82,788.26
02-26 ONLINE PAYMENTS	DEP	\$785.15		\$83,573.41
02-27 ONLINE PAYMENTS	DEP	\$551.87		\$84,125.28
02-28 ONLINE PAYMENTS	DEP	\$165.01		\$84,290.29
02-28 INTEREST EARNED	DEP	\$1.65		\$84,291.94
		\$83,181.09	\$89,002.46	



# NUECES WATER SUPPLY CORPORATION

## OPERATIONS

2020

DATE	DESCRIPTION	CK NO.	DEPOSITS	DISBURSEMENTS	BALANCE
<b>FEBRUARY 2021</b>					\$3,838.91
02-03	PSI HOLDINGS	ACH		\$32.48	\$3,806.43
02-05	MCCOY'S BUILDING SUPPLY	4567		\$10.81	\$3,795.62
02-05	TEXAS EXCAVATION SAFETY SYSTEM, INC.	4568		\$135.85	\$3,659.77
02-05	WILLATT & FLICKINGER, PLLC	4569		\$100.30	\$3,559.47
02-19	CITY OF CC- CENTRAL CASHIERS	4570		\$51.00	\$3,508.47
02-19	DSHS CENTRAL LAB MC2004	4571		\$213.92	\$3,294.55
02-28	INTEREST EARNED	DEP	\$0.07		\$3,294.62
				\$544.36	



## Participant Statement

NUECES WATER SUPPLY CORP  
GENERAL ACCT  
ATTN CAROLA G SERRATO  
2302 E SAGE ROAD  
KINGSVILLE TX 78363-3328

Statement Period 02/01/2021 - 02/28/2021

Page 1 of 2

Customer Service 1-866-TEX-POOL  
Location ID 000077895  
Investor ID 000007585

## TexPool Update

Access the most up to date TexPool Participant Services forms by clicking Account Documents under Quick Links on the TexPool.com homepage.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$610,381.81	\$0.00	\$0.00	\$20.13	\$610,401.94	\$610,383.97
TexPool Prime	\$302,685.77	\$0.00	\$0.00	\$22.57	\$302,708.34	\$302,688.19
<b>Total Dollar Value</b>	<b>\$913,067.58</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$42.70</b>	<b>\$913,110.28</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (02/01/2021)	Share Price (02/28/2021)	Shares Owned (02/28/2021)	Market Value (02/28/2021)
Texas Local Government Investment Pool	449/1371400002	\$610,381.81	\$1.00	610,401.940	\$610,401.94
TexPool Prime	590/1371400002	\$302,685.77	\$1.00	302,708.340	\$302,708.34
<b>Total Dollar Value</b>		<b>\$913,067.58</b>			<b>\$913,110.28</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400002	\$20.13	\$65.41
TexPool Prime	590/1371400002	\$22.57	\$53.25
<b>Total</b>		<b>\$42.70</b>	<b>\$118.66</b>





RECEIVED

MAR 10 2021

NUECES WATER SUPPLY CORP  
SECURITY DEPOSIT ACCT  
ATTN CAROLA G SERRATO  
2302 E SAGE ROAD  
KINGSVILLE TX 78363-3328

NUECES WATER SUPPLY CORPORATION

## Participant Statement

Statement Period 02/01/2021 - 02/28/2021

Page 1 of 2

Customer Service 1-866-TEX-POOL  
Location ID 000077895  
Investor ID 000007584

## TexPool Update

Access the most up to date TexPool Participant Services forms by clicking Account Documents under Quick Links on the TexPool.com homepage.

## TexPool Summary

Pool Name	Beginning Balance	Total Deposits	Total Withdrawals	Total Interest	Current Balance	Average Balance
Texas Local Government Investment Pool	\$120,592.15	\$0.00	\$0.00	\$3.98	\$120,596.13	\$120,592.58
<b>Total Dollar Value</b>	<b>\$120,592.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3.98</b>	<b>\$120,596.13</b>	

## Portfolio Value

Pool Name	Pool/Account	Market Value (02/01/2021)	Share Price (02/28/2021)	Shares Owned (02/28/2021)	Market Value (02/28/2021)
Texas Local Government Investment Pool	449/1371400001	\$120,592.15	\$1.00	120,596.130	\$120,596.13
<b>Total Dollar Value</b>		<b>\$120,592.15</b>			<b>\$120,596.13</b>

## Interest Summary

Pool Name	Pool/Account	Month-to-Date Interest	Year-to-Date Interest
Texas Local Government Investment Pool	449/1371400001	\$3.98	\$12.07
<b>Total</b>		<b>\$3.98</b>	<b>\$12.07</b>





RECEIVED

MAR 09 2021

NUECES WATER SUPPLY CORPORATION

NUECES WATER SUPPLY CORPORATION  
ATTN CAROLA G SERRATO  
PO BOX 415  
KINGSVILLE TX 78364-0415

**MONTHLY STATEMENT OF ACCOUNT**

ACCOUNT: 1370211110

ACCOUNT NAME: GENERAL ACCOUNT

STATEMENT PERIOD: 02/01/2021 - 02/28/2021

TEXSTAR MONTHLY SUMMARY: THE AVERAGE MONTHLY RATE WAS 0.0334%. THE AVERAGE WEIGHTED AVERAGE MATURITY WAS 46 DAYS AND THE NET ASSET VALUE FOR 2/26/21 WAS 1.000151.

**MONTHLY ACTIVITY DETAIL**

TRANSACTION DATE	DESCRIPTION	CONFIRMATION NUMBER	TRANSACTION AMOUNT	BALANCE
	BEGINNING BALANCE			306,361.42
02/26/2021	MONTHLY POSTING	9999888	7.86	306,369.28
	ENDING BALANCE			306,369.28

**MONTHLY ACCOUNT SUMMARY**

BEGINNING BALANCE	306,361.42
TOTAL DEPOSITS	0.00
TOTAL WITHDRAWALS	0.00
TOTAL INTEREST	7.86
ENDING BALANCE	306,369.28
AVERAGE BALANCE	306,361.42

**ACTIVITY SUMMARY (YEAR-TO-DATE)**

ACCOUNT NAME	DEPOSITS	WITHDRAWALS	INTEREST
GENERAL ACCOUNT	0.00	0.00	23.03



### INVOICE

KINGSVILLE, TEXAS 78363

S21 - 044

March 15, 2021

Nueces Water Supply Corporation  
2302 E. Sage Rd.  
Kingsville, Texas 78363

### Usage

Agua Dulce Rural	745,710	
Banquete Rural	2,019,100	
Bishop East	3,459,000	
Central Rural	2,069,000	
Driscoll Rural	1,074,000	
Sablatura Park	844,500	
LCS	4,709,610	*Estimated-second meter was not working properly.
KB Foundation	258,000	
	<u>15,178,920</u>	

Total Water Usage for Period	2/1/2021	to	3/1/2021	15,178,920
Contract Year to Date Usage - - - - -	74,893,990 gallons			

### Water Rate (per thousand gallons)

Cost of Water from City of Corpus Christi (Total charges divided by total consumption):

Total charges \$83,935.58

Total consumption 46,900

Cost of Water from City of Corpus Christi \$ 1.789671

### Amount Due

STWA Handling Charge	15,178,920 g @	\$ 0.426386	=	\$ 6,472.08
Corpus Christi Water Cost	15,178,920 g @	\$ 1.789671	=	\$ 27,165.28
Water Rate for current billing period		\$ 2.216057		

### Cost of Water

15,178,920 gallons @ \$2.216057 per thousand gallons \$ 33,637.35

Total Due for Water Usage for period 2/1/2021 to 3/1/2021 **\$ 33,637.35**

### Net Water Revenue - STWA

Handling Charge	\$6,472.08
less Pumping Cost	\$2,076.66
= Net Revenue	\$4,395.42

Payment Due within 30 days of Receipt of Invoice

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go the Comptroller's Special Purpose District Public Information Database located at

<https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)

Brandon W. Barrera, President  
Jose M. Graveley, Vice-President  
Imelda Garza, Secretary-Treasurer  
Hector Castaneda  
Rudy Galvan, Jr.

(361) 592-9323 Or (361) 692-0337 (C.C. line)  
Fax: (361) 592-5965

Patricia Garcia  
Kathleen Lowman  
Patsy A. Rodgers  
Carola G. Serrato, Executive Director

## INVOICE

S21 - 045

March 15, 2021

Nueces Water Supply Corporation  
2302 E. Sage Rd.  
Kingsville, Texas 78363

Description		Amount Due	
<b>No. of Connections This Month:</b>		<b>1039</b>	
1039	General Maintenance (per connection) @	\$ 6.25	\$ 6,493.75
1039	Read Meters (per connection) @	\$ 1.95	2,026.05
3	Sample Collection (per sample) @	\$ 40.00	120.00
<b>Billing Services for Month of:</b>			
<b>February, 2021</b>			
191	Final Notice Cards @	\$ 1.10	02/09/21 210.10
1039	Statements @	\$ 2.00	02/09/21 2,078.00
16	Meter Removal/Cancel Letters @	\$ 1.75	02/11/21 28.00
1039	Administration (per connection) @	\$ 6.00	6,234.00
2007	Copies @	\$ 0.10	200.70
	Postage		41.76
<b>TOTAL</b>			<b>\$ 17,432.36</b>

Payment Due By  
March 31, 2021

Thank You!

For more information about the Authority, including information about the Authority's board and board meetings, please go to the Comptroller's Special Purpose District Public Information Database located at <https://spdpid.comptroller.texas.gov/> or the Authority's website [www.stwa.org](http://www.stwa.org)

March 15, 2021

S21-049

COPY

Nueces Water Supply Corporation  
2302 East Sage Road  
Kingsville, Tx 78363

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
02/01/21	Meter removal at customer's request to cancel membership at acct. #979-Perez, Trejo.	7066	0.00	60.00
02/01/21	Replaced meter box at acct. #609-Cuellar, FM 666.	7067	0.00	60.00
02/01/21	Meter removal due to non-payment at acct. #793-Salinas, Lindsey Drive.	7068	0.00	60.00
02/01/21	Customer service inspection at acct. #1282-Martinez, CR 42. Passed inspection.	7069	75.00	75.00
02/01/21	Customer service inspection at acct. #1283-Martinez, CR 42. Passed inspection.	7070	75.00	75.00
02/02/21	Replaced meter box at acct. #241-Wyatt Ranches, FM 70.	7071	0.00	60.00
02/02/21	Installed meter box at acct. #218-Jones, FM 665. No existing mater box found on meter.	7072	0.00	60.00
02/01/21	Meter removal due to non-payment at acct. #1028-Gonzalez, Cessna.	7073	0.00	60.00
02/02/21	Replaced meter box at acct. #966-Wyatt Ranches of Texas, FM 70	7074	0.00	60.00
02/02/21	Replaced meter box at acct. #905-Gonzalez, FM 666.	7075	0.00	60.00
02/03/21	Contractor A & J Underground broke 2" water line. Contractor was working from an old line locate request.	7076	1,546.00	1,342.50
02/03/21	Weekend residual checks on rural system and read meters.	7077	0.00	35.00
02/09/21	Check meter functions at acct.#316-Prukop, FM 666. Found meter to be working properly.	7078	0.00	25.00

DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
02/05/21	2nd customer service inspection at acct. #1265-Sanchez, Trejo. Passed inspection.	7079	50.00	50.00
02/08/21	Meter reservice at acct. #1287-Miller, Tomahawk. Also installed new meter box.	7080	110.00	170.00
02/01/21	Check property for multiple tap at acct. #158-Orozco, Nye Petterson Rd. Multiple tap found	7081	N/C	N/C
02/09/21	Customer service inspection at acct. #1287-Miller, Tomahawk. Passed inspection.	7082	75.00	75.00
02/08/21	Check property for multiple tap at acct. #356-Rodriguez, Skyhawk. No multiple taps found.	7083	N/C	N/C
02/09/21	Meter lock out due to non-payment at acct. #553-Silguero, CR 81. NWSC will be charged if/when meter is unlocked.	7084	N/C	N/C
02/09/21	Meter lock out due to non-payment at acct. #951-Fernandez, Sweetwater Rd. Meter was <u>unlocked</u> after payment was received.	7085	0.00	60.00
02/08/21	Check property for multiple tap at acct. #848-Rodriguez, Beechcraft. No multiple tap found.	7086	N/C	N/C
---	***To be billed in March 2021***	7087-7100	---	---
02/22/21	Regular hour call-out due to possible leak at acct. #416-Hernandez, Lindsey Drive. No leak found.	7101	0.00	35.00
02/22/21	Customer report of milky water, flushed line at the end of La Paloma Drive.	7102	0.00	0.00
02/26/21	Meter <u>unlock</u> at acct. #553-Silguero, CR 81.	7103	0.00	60.00
02/26/21	Regular hour call-out due to water not shutting off for repairs at acct. #875-Gonzalez. Found that their valve was not closed all the way.	7104	35.00	35.00
02/17/21	Regular hour call-out to acct. #796-Thomas Energy, CR 34. Customer requested to shut-off water.	7105	35.00	35.00



DATE	DESCRIPTION	W.O. #	Invoiced to others	Due to STWA
02/22/21	Field tech closed curb stop at acct. #1252-Garcia, due to large leak at CR 81.	7106	0.00	17.50
02/25/21	After hour repair at CR 91 in the Rancho Banquete area. Found leak on 6" water line. Provides service to Rancho Banquete & Sweetwater Subdivisions.	7107	0.00	4,186.25
---	****To be billed in March****	7108 - 7109	---	---
02/25/21	Contractor A & J Underground broke 2" water line. Contractor was working on Hwy 44 and Banquete Drive.	7110	2,358.50	2,100.00
02/24/21	Checked on leak at acct. #804-Salazar, Rachel Lane. Found meter had a crack at the bottom, replaced with new meter.	7111	0.00	145.00
02/26/21	After hour call-out to check pumps at Sablatura Park and also complaint of cloudy water at CR 91.	7112	0.00	227.50

**Total Due STWA \$ 9,228.75**  
 Amount Invoiced to Others \$ 4,359.50

Payment due by March 29, 2021

Thank You!

S21-051

February 18, 2021

Nueces Water Supply Corporation  
2302 East Sage Road  
Kingsville, TX 78363

**COPY****REIMBURSEMENT INVOICE**

<b>Date of purchase</b>	<b>Vendor used for purchase</b>	<b>Inv #</b>	<b>Invoice Total</b>
2/15/2021	Oreilly's - Sablatura Generator Battery	1982-196500	\$ 139.07
2/15/2021	Oreilly's - Sablatura Battery Terminal	1982-196567	\$ 33.96
2/16/2021	Quill- Lexmark Toner	14643807	\$ 206.51
2/16/2021	Quill- Lexmark Toner	14748522	\$ 116.30
2/17/2021	Oreilly's - Coupler lock	1982-196820	\$ 39.99
2/18/2021	Oreilly's - Heater hose	1982-196850	\$ 20.40
Total Reimbursment due STWA			\$ 556.23

**Due upon receipt**

No 2111

Nueces Water Supply Corporation

## PURCHASE ORDER

Kingsville, Texas, Feb. 15, 2021  
 To Orcutt / STWA

The Following Articles To Be Furnished And Charged to the Nueces Water Supply Corp.

Fund \_\_\_\_\_  
 For Department Salbatura Park Generator  
Battery

Requisition issued in triplicate—All invoices should be issued to the Corporation and mailed to the General Manager as soon as possible after purchase is made. Statement to be mailed to the General Manager not later than fifteenth of month following purchase.

QUANTITY	ARTICLE	UNIT	AMOUNT
1	Battery	126.07	126 07
1	Core charge	18. <sup>00</sup>	18 00
1	Core Exchange	-18. <sup>00</sup>	-18 00
1	Battery Fee	3. <sup>00</sup>	3 00
	Sub-total		139 07
	Invoice # 1982-196500	Tax	0 00
		Total	139 07

	reimburse STWA PO # 13512		
1	1 Gal Antifreeze	10.99	10 99
1	Batt term	5.99	5 99
1	Batt term	5.99	5 99
1	1 Gal Antifreeze	10.99	10 99
	INVOICE # 1982-196567	Sub-total	33.96
		Tax	0 00
		Total	33.96

Ordered by U.S.Approved [Signature]

General Manager

Total \$173.03  
 (Both Invoices)



DEDICATED TO THE PROFESSIONAL

Store 1982, 306 WEST AVENUE J,  
ROBSTOWN, TX 78380 (361) 387-5193

Bill To:

SOUTH TEXAS WATER AUTHORI

2302 E SAGE RD  
KINGSVILLE, TX 78363  
(512) 592-9323

Ship To:

SOUTH TEXAS WATER AUTHORI

2302 E SAGE RD  
KINGSVILLE, TX 78363

Invoice	1982-196500
Sale Type	CHARGE SALE
Date	02/15/2021 11:46 AM
Ship Via	DELIVER
PO Number	generator

Counter #	Customer Account	Ordered By	Special Instructions
55463	106609	daniel h.	

Qty	Line	Item Number	Description	Warr	Unit	Tax	List	Net	Extended
1	SSB	65EXT	BATTERY	3Y	EA	N	288.12	136.07	136.07
		65EXT	Core Charge		EA	N		18.00	18.00
		65EXT	Core Exchange		EA	N		-18.00	-18.00
		BATTERY FEE	BATTERY FEE		EA	N	5.08	3.00	3.00

351  
POSTED  
3/12/21

*Battery for Sallatura Park. Generator*

1 Item

Call 866-830-4351 for Super Start National Warranty Information.

Easy ordering for common repairs with Package Jobs on First Call Online.

Sub-Total	139.07
Sales Tax	0.00
Total	139.07

*[Signature]*  
Customer Signature



FIRSTCALLONLINE.COM

firstcallonline.com/warranty for warranty details

1/1

WE APPRECIATE YOUR BUSINESS

Remit To: PO BOX 9464, SPRINGFIELD, MO 65801-9464



DEDICATED TO THE PROFESSIONAL

Store 1982, 306 WEST AVENUE J,  
ROBSTOWN, TX 78380 (361) 387-5193

Bill To:

SOUTH TEXAS WATER AUTHORI

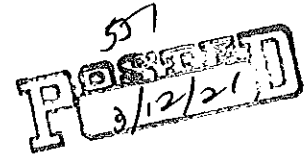
2302 E SAGE RD  
KINGSVILLE, TX 78363  
(512) 592-9323

Invoice	1982-196567
Sale Type	CHARGE SALE
Date	02/15/2021 5:54 PM
Ship Via	
PO Number	park generator

Counter #	Customer Account	Ordered By	Special Instructions
72552	106609	daniel	

Qty	Line	Item Number	Description	Warr	Unit	Tax	List	Net	Extended
1	AFZ	87221	1GalAntifrez	3D	EA	N	18.63	10.99	10.99
1	SS	08505	BATT TERM	1Y	CD	N	10.15	5.99	5.99
1	SS	08505	BATT TERM	1Y	CD	N	10.15	5.99	5.99
1	AFZ	87221	1GalAntifrez	3D	EA	N	18.63	10.99	10.99

*Parts for generator in Salatura Park.*



4 Items

Easy ordering for common repairs with Package Jobs on First Call Online.

Sub-Total	33.96
Sales Tax	0.00
Total	33.96

*Daniel A. Angles*  
Customer Signature



WWW.FIRSTCALLONLINE.COM

WE APPRECIATE YOUR BUSINESS!

Please visit [www.firstcallonline.com/warranty](http://www.firstcallonline.com/warranty) for warranty details

1/1

Remit To: PO BOX 9464, SPRINGFIELD, MO 65801-9464

**Nueces Water Supply Corporation**

# PURCHASE ORDER

To STWA (Quill) Kingsville, Texas, Feb. 16, 2021

**The Following Articles To Be Furnished And Charged to the Nueces Water Supply Corp.**

For Department Office Fund \_\_\_\_\_

Requisition Issued in triplicate—All invoices should be issued to the Corporation and mailed to the General Manager as soon as possible after purchase is made. Statement to be mailed to the General Manager not later than fifteenth of month following purchase.

[illegible]

Ordered by

Approved

General Manager



PO Box 37600  
Philadelphia, PA 19101-0600

#### Sold To:

6151 1 MB 0.450 E0341 I0619 D2591481150 S3 P3963694 0003:0003



SOUTH TEXAS WATER AUTHORITY  
2302 E SAGE RD  
KINGSVILLE TX 78363-3328

## Invoice

Order Date: 02/16/2021  
Ship Date: 02/16/2021  
Invoice Date: 02/16/2021  
Due Date: 03/18/2021  
TIN: 04-2896127

#### Ship To:

South Texas Water Authority  
Frances De Leon  
2302 E Sage Rd  
Kingsville TX 78363



Customer PO: 13793

Order#: 147536021

Invoice #: 14643807

Account #: 6373356

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-IM12Y7306	Cs720 cs725 black toner		1	\$413.03	each	\$413.03

Your coupon savings of \$21.96 is reflected in the item prices on this invoice



View your account balance and pay invoices online!  
Go to [Quill.com/billing](http://Quill.com/billing)

#### Electronic Payment Info:

Quill Corporation  
Account 4353724479  
Routing 121000248  
arpayment@quill.com



Always happy to help



800.982.3400



[invoice@quill.com](mailto:invoice@quill.com)

Merchandise Amt: \$413.03  
Tax: \$0.00  
Shipping: Free  
Amount Due: \$413.03

Pay this invoice or track the status of this order at [Quill.com/myaccount](http://Quill.com/myaccount)

To ensure proper payment, include this portion along with your check to the address shown. Include your Account Number.  
If you're paying multiple invoices at one time, submit each invoice stub that you would like your payment applied to.

Account Number: 6373356  
South Texas Water Authority

Payable to:

Quill LLC  
P.O. Box 37600  
Philadelphia, PA 19101-0600



Invoice Number: 14643807  
Invoice Date: 02/16/2021  
Amount Due: \$413.03  
Payable in US Dollars

0011000000146438070006373356310000000413039



PO Box 37600  
Philadelphia, PA 19101-0600

RECEIVED

FEB 26 2021

SOUTH TEXAS WATER AUTHORITY

## Invoice

Order Date: 02/16/2021  
Ship Date: 02/20/2021  
Invoice Date: 02/19/2021  
Due Date: 03/21/2021  
TIN: 04-2896127

### Ship To:

South Texas Water Authority  
Frances De Leon  
2302 E Sage Rd  
Kingsville TX 78363

### Sold To:

6151 1 MB 0.450 E0341X I0617 D2591481144 S3 P3963694 0001:0003



SOUTH TEXAS WATER AUTHORITY  
2302 E SAGE RD  
KINGSVILLE TX 78363-3328

Customer PO: 13793

Order#: 147536020

Invoice #: 14748522

Account #: 6373356

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-IM12Y7306	Cs720 cs725 black toner		0	\$0.00		\$0.00
*The item above will be shipped and billed separately*						
901-2103595	Lexmark cs72Xcx725 rtn ylw		1	\$232.61	each	\$232.61
901-QP1X81120CT	Qb bl 8.5X11 prm cpy 20 97 10R	White	2	\$31.01	carton	\$62.02
901-1668028	Disinfectant spray linen		6	\$8.54	each	\$51.24
901-1879090	Ppm ink joy 100Rt bp blk 20Pk		2	\$9.39	pack	\$18.78

5000 QPoints from your applied coupon has been added to your account  
Your coupon savings of \$18.04 is reflected in the item prices on this invoice

### Electronic Payment Info:

Quill Corporation  
Account 4353724479  
Routing 121000248  
arpayment@quill.com



Always happy to help



800.982.3400



invoice@quill.com

Merchandise Amt: \$364.65  
Tax: \$0.00  
Shipping: Free  
Amount Due: \$364.65

Pay this invoice or track the status of this order at [Quill.com/myaccount](http://Quill.com/myaccount)

To ensure proper payment, include this portion along with your check to the address shown. Include your Account Number.  
If you're paying multiple invoices at one time, submit each invoice stub that you would like your payment applied to.

Account Number: 6373356  
South Texas Water Authority

Payable to:

Quill LLC  
P.O. Box 37600  
Philadelphia, PA 19101-0600



Invoice Number: 14748522  
Invoice Date: 02/19/2021  
Amount Due: \$364.65  
Payable in US Dollars

0011000000147485220006373356310000000364650



Nueces Water Supply Corporation

PURCHASE ORDER

To Orilly / STWA Kingsville, Texas, Feb. 17, 2021

The Following Articles To Be Furnished And Charged to the Nueces Water Supply Corp.

Fund \_\_\_\_\_  
For Department DEM

Requisition issued in triplicate—All invoices should be issued to the Corporation and mailed to the General Manager as soon as possible after purchase is made. Statement to be mailed to the General Manager not later than fifteenth of month following purchase.

QUANTITY	ARTICLE	UNIT	AMOUNT
1	COUPLER LCK	39.99	39 99
	INVOICE # 1982-196820		
	reimburse STWA PO # 15813		
	Tax		0 00
	TOTAL		39 99

Ordered by CH

Approved [Signature]

General Manager



DEDICATED TO THE PROFESSIONAL

Store 1982, 306 WEST AVENUE J,  
ROBSTOWN, TX 78380 (361) 387-5193

Bill To:

SOUTH TEXAS WATER AUTHORITY

2302 E SAGE RD  
KINGSVILLE, TX 78363  
(512) 592-9323

Invoice	1982-196820
Sale Type	CHARGE SALE
Date	02/17/2021 5:44 PM
Ship Via	
PO Number	rental generator part

Counter #	Customer Account	Ordered By	Special Instructions
392303	106609	daniel	daniel

Qty	Line	Item Number	Description	Warr	Unit	Tax	List	Net	Extended
1	REE	7088300	COUPLER LCK	1Y	EA	N	67.78	39.99	39.99

*Generator  
Park  
Hitch*



1 Item

Easy ordering for common repairs with Package Jobs on First Call Online.

Sub-Total	39.99
Sales Tax	0.00
<b>Total</b>	<b>39.99</b>

x   
Customer Signature



WWW.FIRSTCALLONLINE.COM

Please visit [www.firstcallonline.com/warranty](http://www.firstcallonline.com/warranty) for warranty details

1/1

WE APPRECIATE YOUR BUSINESS!

Remit To: PO BOX 9464, SPRINGFIELD, MO 65801-9464

Nueces Water Supply Corporation

# PURCHASE ORDER

To STWA / Gentry Kingsville, Texas, February 18, 2021

**The Following Articles To Be Furnished And Charged to the Nueces Water Supply Corp.**

For Department 02 M Freeze Fund \_\_\_\_\_

Requisition issued in triplicate—All invoices should be issued to the Corporation and mailed to the General Manager as soon as possible after purchase is made. Statement to be mailed to the General Manager not later than fifteenth of month following purchase.

[illegible]

Ordered by: 128

Approved

General Manager



DEDICATED TO THE PROFESSIONAL

Store 1982, 306 WEST AVENUE J,  
ROBSTOWN, TX 78380 (361) 387-5193

Bill To:  
SOUTH TEXAS WATER AUTHORI  
2302 E SAGE RD  
KINGSVILLE, TX 78363  
(512) 592-9323

Ship To:  
SOUTH TEXAS WATER AUTHORI  
2302 E SAGE RD  
KINGSVILLE, TX 78363

Invoice	1982-196850
Sale Type	CHARGE SALE
Date	02/18/2021 10:13 AM
Ship Via	DELIVER
PO Number	patrick

Counter #	Customer Account	Ordered By	Special Instructions
414228	106609	patrick	

Qty	Line	Item Number	Description	Warr	Unit	Tax	List	Net	Extended
20	GAT	28418	HEATER HOSE	1Y	FT	N	3.37		20.40

Sub-lature  
Park?

For Dany  
to use for Generators.  
to extend hose for Diesel  
TANKS

537  
POSTED  
3/12/11

1300/  
POSTED  
2/26/21

20 Items

Easy ordering for common repairs with Package Jobs on First Call Online.

Sub-Total 20.40  
Sales Tax 0.00  
Total 20.40

X  
Customer Signature



WWW.FIRSTCALLONLINE.COM

WE APPRECIATE YOUR BUSINESS!

Please visit [www.firstcallonline.com/warranty](http://www.firstcallonline.com/warranty) for warranty details

1/1

Remit To: PO BOX 9464, SPRINGFIELD, MO 65801-9464

ATTACHMENT 3

Credentials Committee

## Memorandum

To: Nueces Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: April 7, 2021  
Re: Appointment of Credentials Committee

### Background:

Certain required steps are involved with regards to Annual Membership Meetings and Election of a Board. Election of officers is scheduled to occur immediately after the Annual Membership meeting. The appointment of the Credentials Committee is another item that occurs immediately after the Annual Membership Meeting.

### Analysis:

The Credentials Committee should be three (3) persons and the committee should be appointed during the first business meeting after the Annual Meeting. The procedures state that the Secretary-Treasurer is a member of the committee. Another Board member should also be appointed to the Committee. The third person should be a member of the Corporation, which would be a customer that has executed a Service Agreement. It should be noted, however, if the Secretary-Treasurer is up for re-election that person cannot serve on the committee. Ms. Ruth Ann Smith is up for election in 2022 and would not be able to serve if elected as Secretary-Treasurer; therefore, another Board Member should be selected.

### Staff Recommendation:

Appoint the newly elected Secretary-Treasurer (if the rules allow), another Board member and a person that is a member of the Corporation.

### Board Action:

Determine which persons to appoint.

### Summarization:

Appointment of a Credentials Committee should ensure that the Corporation is making an effort to comply with the election procedures.

ATTACHMENT 4

Banquete Pump Station  
Resolution 21-03

## Memorandum

To: Nueces Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: April 5, 2021  
Re: New Banquete Pump Station – Payment of Committed Funds

### Background:

During the last meeting the Board approved payment of the Corporation's first invoice from the County in the amount of \$9,920.84 as part of the NWSC's \$178,000 commitment to the project. Enclosed is the Corporation's second invoice in the amount of \$61,546.36. Payment of this second invoice will leave a remaining committed balance of \$106,532.80.

### Analysis:

The separation of the existing and new pump stations in Banquete occurred approximately two (2) weeks ago. The separation occurred in phases beginning with the elevated storage tank (EST) being taken out of service and both the Banquete District (NCWCID#5) and NWSC customers receiving service from the existing pump station and the new hydro-pneumatic tank and compressor. About a week later, the new pump station was placed into service. The Texas Water Development Board is scheduled for the final walk-through on April 15<sup>th</sup> at 11:00 a.m. At this time, staff is checking on whether the updated SCADA graphics showing the new station and revisions to the existing station are nearing completion.

### Staff Recommendation:

Approve payment of \$61,546.36 to Nueces County. Keep the Board updated on the acceptance of a completed new pump station.

### Board Action:

Determine whether to approve payment of \$61,546.36 to Nueces County. Provide feedback to staff.

### Summarization:

The next step after acceptance of a completed project (by Nueces County) will be a transfer of title or conveyance of the new facilities from the County to the Nueces Water Supply Corporation.





Nueces County Grants Administration  
901 Leopard Street, Room 501  
Corpus Christi, Texas 78401-3602  
(361) 888-0225  
[grantsadmin@nuecesco.com](mailto:grantsadmin@nuecesco.com)

TO: Nueces Water Supply Corporation (NWSC)  
ATTN: Ms. Alice J. Black, NWSC Board President  
2302 East Sage Rd  
Kingsville, Texas 78363

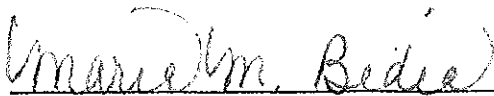
INVOICE # 2 PROJECT: Banquete Booster Pump Station, Cyndie Park II

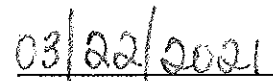
Description	Amount
J.S. Haren Company - Pay Estimate #1, reported on TWDB Outlay #31	\$ 177,311.80
J.S. Haren Company - Pay Estimate #2, reported on TWDB Outlay #31	\$ 252,085.10
J.S. Haren Company - Pay Estimate #3, reported on TWDB Outlay #32	\$ 132,477.50
J.S. Haren Company - Pay Estimate #4, reported on TWDB Outlay #33	\$ 101,556.31
J.S. Haren Company - Pay Estimate #5	\$ 90,767.50
J.S. Haren Company - Pay Estimate #6	\$ 79,388.79
J.S. Haren Company - Pay Estimate #7	\$ 112,667.10
J.S. Haren Company - Pay Estimate #8	\$ 98,487.74
J.S. Haren Company - Pay Estimate #9	\$ 61,546.36
<b>Total Billed to Date</b>	<b>\$ 1,106,288.20</b>

*Less Texas Water Development Board Funds* \$ 609,821.00  
*Less South Texas Water Authority Funds* \$ 425,000.00  
*Less NWSC Invoice #1* \$ 9,920.84  
**Balance Due from NWSC** \$ **61,546.36**

This invoice is submitted in accordance with the letter of commitment dated 12/09/2019 provided by NWSC, based on a vote taken by the Board of Directors on 12/09/2019 for a funding commitment in the amount of \$178,000.

Please make checks payable to Nueces County and remit to the address listed at the top of this page.

  
Maria M. Bedia, Grants Administrator

  
Date



*an Ardurra Company*

March 19, 2021

Maria M. Bedia  
Grants Administrator  
Nueces County Grants Administration  
Nueces County, Texas  
901 Leopard Street, Room 501  
Corpus Christi, Texas 78401

**Re: Nueces County, Texas  
Banquete Booster Pump Station Cyndie Park II  
IFB No. 3113-19; TWDB Contract No. 62622  
Pay Request No. 9**

Dear Ms. Bedia:

LNV has reviewed the enclosed Pay Request No. 9 from J. S. Haren Company for the above referenced project. LNV recommends payment of Pay Request No. 9 in the amount of \$61,546.36.

If you have any questions or comments regarding this matter, please feel free to contact me at (361) 883-1984.

Respectfully,  
**LNV, LLC.**

*TBPE Firm No. F-366*

A handwritten signature in black ink, appearing to read 'R. M. Viera'.

Robert M. Viera, P.E., R.P.L.S.  
Managing Principal



## ESTIMATE FOR PARTIAL PAYMENT

<b>Project Title:</b> Banquete Booster Pump Station Cyndie Park II, TWDB Project #62622
<b>Owner:</b> Nueces County
<b>Project IFB No.:</b> 3113-19
<b>Contractor:</b> J. S. HAREN COMPANY

<b>Estimate No.:</b> 9	<b>For the Pay Period:</b> 2/13/21 to 3/12/21
<b>Date of Contract Award:</b> January 8, 2020	<b>Notice to Proceed:</b> 4/30/2020
<b>Original Contract Amount:</b> \$1,384,950	<b>Original Contract Days:</b> 240
<b>Add Total Change Order Amount:</b> (172,129.00)	<b>Change in Contract Days:</b> 82
<b>Less Contingency:</b>	<b>Adjusted Contract Days:</b> 322
<b>Adjusted Contract Amount:</b> \$1,212,821	

### ORIGINAL CONTRACT WORK/SCHEDULE OF VALUES

Item No. and Description	Bid Qty & Units	Qty Complete	Unit Price	Contract Price	Amount
A-1 Mobilization, De-Mobilization, Bonds, SWPP, NPDES	1	0.75	\$65,000.00	\$65,000.00	\$48,750.00
A-2 6" Waterline	451	451	\$100.00	\$45,100.00	\$45,100.00
A-3 All Fittings 4", 6", 8" Diameter, inc WYES, TEES, 45, 90 Caps & Ecc Reducers	25	25	\$500.00	\$12,500.00	\$12,500.00
A-4 Gate Valves 6" or 8"	6	6	\$2,000.00	\$12,000.00	\$12,000.00
A-5 8" Waterline	88	88	\$150.00	\$13,200.00	\$13,200.00
A-6 8"x6" Tee & Valve Water Tie-In, Inc all Figs, Valves, Piping, restraints, Flex Base Driveway repair & valve box with Conc Collar	1	1	\$4,000.00	\$4,000.00	\$4,000.00
A-7 6" Iso Valve Assy, all piping, tie-ins, figs, tees, valves, night work, restraints, valve box, conc collar & bends	1	1	\$3,000.00	\$3,000.00	\$3,000.00
A-8 3/4" Water Supply Re-conn, incl hose bib install (2), tie-in to 6" main, "P" trap on exist service & exist bathroom demo	1	0.9	\$10,000.00	\$10,000.00	\$9,000.00
A-9 Adjustable Pipe or Concrete Supports for Piping	6	6	\$1,000.00	\$6,000.00	\$6,000.00
A-11 100,000 Gal Galv Ground Storage Steel Tank, Inc Mov Fill Valve, Gate Valves, Foundation, Piping, Overflow 8" SDR26 Drainline and appurtenances - meeting all TCEQ, OSHA & AWWA Standards	1	1	\$180,000.00	\$180,000.00	\$180,000.00
A-12 FRP Bldgs, Pre-Wired Inc 1 Chlorination Bldge & 1 LAS Bldg Inc Foundations, Appurtenances, Piping, Exhaust Fan, Louvers, Thermostat, Lights, Receptacles & Injection Tie-Ins to Main	2	1.9	\$65,000.00	\$130,000.00	\$123,500.00
A-13 Booster Pumps in Ex shop bldg inc 2 new 500 GPM pump & motor assemblies, piping, restraints, fittings, valves, anchors & appurtenances	1	1	\$105,000.00	\$105,000.00	\$105,000.00
A-14 7,500 Gal Hydro-Pneumatic Tanks inc all piping, Figs, tie-ins, controls, air compressor, appurtenances, foundation, sight glass, prsures -level sensors/transmitters and instrumentation	1	1	\$75,000.00	\$75,000.00	\$75,000.00
A-15 Metering Station, 6" flgd DI piping, 3" sensus T2 meter, figs, restraints, valves, sample ports, gauge, conc pad & conc supports	1	1	\$25,000.00	\$25,000.00	\$25,000.00
A-18 Plug ex water well in Cyndie Park II Subdivison per TCEQ and TDLR Requirements	1		\$6,000.00	\$6,000.00	\$0.00
B-1 Ele demo inc Removal of Rx shop bldg electrical dist system lights and removals at existing Banquete Pump Station	1	1	\$15,000.00	\$15,000.00	\$15,000.00
B-2 New Elec Dist System Inc Main Breaker, MCC, ATS, Lighting transformer, grounding, lighting panel & all elec for new hydropneumatic tank at ex Banquete Pump Station	1	1	\$140,000.00	\$140,000.00	\$140,000.00
B-3 Inst inc all Flow, Level, Pressuer & Analytical devices not provided with other systems	1	0.9	\$50,000.00	\$50,000.00	\$45,000.00

B-4	All conduit & wire for power & inst. Including installation, wiring termination and trenching	1	1	\$60,000.00	\$60,000.00	\$60,000.00
B-5	VFD Control Panel Fully Wired & Tested	1	0.9	\$35,000.00	\$35,000.00	\$31,500.00
B-6	Combined Pump SCADA Panel fully wired & tested to function as pump control & SCADA panel, inc all SCADA integration and graphics	1	0.9	\$68,571.00	\$68,571.00	\$61,713.90
B-7	Diesel Generator inc controls, conn & foundation	1	0.95	\$64,000.00	\$64,000.00	\$60,800.00
C-1	6" waterline	43	43	\$150.00	\$6,450.00	\$6,450.00
C-2	7,500 Gal Hydro-Pneumatic Tanks inc all piping, Ftgs, tie-ins, controls, air compressor, appurtenances, foundation, sight glass, prsesure -level sensors/transmitters and instrumentation	1	1	\$70,000.00	\$70,000.00	\$70,000.00
C-3	Ele Requirements in Ex Banquete Booster Pump Station	1	1	\$12,000.00	\$12,000.00	\$12,000.00
<b>ADJUSTED CONTRACT AMOUNT COMPLETED TO DATE</b>					\$1,212,821.00	\$1,164,513.90

## ESTIMATE FOR PARTIAL PAYMENT

### CONTRACT CHANGE ORDERS

Change Order Numbers	Description	Amount
1		-\$172,129.00
2	Add 75 days	
3	Add 7 days	
TOTAL AMOUNT OF CHANGE ORDERS		

### PREVIOUS PAYMENTS AUTHORIZED

Pay Estimate		Contract Days Charged	Amount Authorized
1	1	57	\$177,311.80
2	2	30	\$252,085.10
3	3	31	\$132,477.50
4	4	28	\$101,556.31
5	5	30	\$90,767.50
6	6	29	\$79,388.79
7	7	34	\$112,667.10
8	8	36	\$98,487.74
9	9	27	\$61,546.36
10			
TOTAL PAYMENTS PREVIOUSLY AUTHORIZED:			\$1,106,288.20

Contract Balance Remaining:	\$	113,092.75	Contract Days Remaining:	20
-----------------------------	----	------------	--------------------------	----

### SUMMARY OF WORK PERFORMED

A	Adjusted Contract Amount Completed to Date	\$1,164,513.90
B	Less Amount Retained in Accordance with Contract	-\$58,225.70
C	Materials Stored at Close of Period (Schedule Attached)	\$0.00
D	Net Amount Earned on Contract to Date (A + B + C)	\$1,106,288.21
E	Total Payments Previously Authorized	-\$1,044,741.84
F	BALANCE DUE THIS PAYMENT (D - E)	\$61,546.36

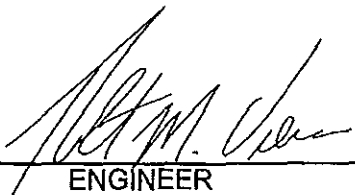
### ESTIMATE FOR PARTIAL PAYMENT

CERTIFICATION OF CONTRACT: According to the best of my knowledge and belief, I certify that all items and amounts shown on the face of this Estimate for Partial Payment are correct, that all work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly authorized deviations, substitutions, alterations, and/or additions, that the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by this Estimate and that no part of the "Balance Due This Payment" has been received.

By:   
CONTRACTOR

Date: 3/15/2021

ENGINEER'S RECOMMENDATION FOR PAYMENT: This Estimate for Partial Payment is recommended for payment.

By:   
ENGINEER

Date: 3/19/2021

By: \_\_\_\_\_  
NUECES COUNTY ENGINEER

Date: \_\_\_\_\_

OWNER'S APPROVAL FOR PAYMENT: This Estimate for Partial Payment is approved for payment.

By: \_\_\_\_\_  
Nueces County, Texas  
County Judge  
Barbara Canales

Date: \_\_\_\_\_

**RESOLUTION 21 – 03**

**RESOLUTION AUTHORIZING BOARD PRESIDENT AND GENERAL MANAGER  
TO TAKE ANY AND ALL ACTIONS NECESSARY OR CONVENIENT  
TO SATISFY THE OBLIGATIONS AND RESPONSIBILITIES  
OF NUECES WATER SUPPLY CORPORATION IN CONNECTION WITH  
THE CONSTRUCTION OF THE BANQUETE PUMP STATION IN  
BANQUETE, TEXAS**

STATE OF TEXAS                   §  
  §  
COUNTY OF NUECES           §

WHEREAS, the Board of Directors of Nueces Water Supply Corporation (the "Corporation") wishes to authorize its President and General Manager to take any and all actions necessary or convenient to satisfy the Corporation's obligations and responsibilities related to the Banquete Booster Pump Station Cyndie Park II, TWDB Project #62622 which will include but not be limited to paying invoices for services and construction and engaging the services of the Corporation's attorney in connection with same.

NOW, THEREFORE, BE IT RESOLVED that the Corporation hereby authorizes the President of the Corporation and General Manager of the Corporation to act on behalf and as the act of the Corporation to take any and all actions necessary or convenient to satisfy the Corporation's obligations and responsibilities related to the Banquete Booster Pump Station Cyndie Park II, TWDB Project #62622, which will include but not be limited to paying invoices for services and construction and engaging the services of the Corporation's attorney in connection with same.

Duly adopted this the \_\_\_\_\_ day of April, 2021.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

[SEAL]

**From:** Bill Flickinger <bflickinger@wfaustin.com>  
**Sent:** Monday, April 5, 2021 10:07 AM  
**To:** Carola Serrato (mcserrato@stwa.org)  
**Cc:** Allison Nix  
**Subject:** FW: NWSC Resolution on BA PS  
**Attachments:** NWSC Resolution Nueces County Banquete PS Project.docx

Carola:

Your version attached looks good to me. Thank you.

Very truly yours,

*Bill Flickinger*

Willatt & Flickinger, PLLC  
Attorneys at Law  
12912 Hill Country Blvd., Suite F-232  
Austin, Texas 78738

Phone: (512) 476-6604  
Facsimile: (512) 469-9148

**Email:** [bflickinger@wfaustin.com](mailto:bflickinger@wfaustin.com)

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**From:** mcserrato@stwa.org <mcserrato@stwa.org>  
**Sent:** Monday, April 5, 2021 10:04 AM  
**To:** Bill Flickinger <bflickinger@wfaustin.com>  
**Subject:** NWSC Resolution on BA PS

Bill,

I left a voice mail message for you on this matter. I used the TxDOT resolution that you drafted for NWSC back in 2018. The reference to attorney services is related to the transfer of title or conveyance of the facilities from Nueces County to NWSC. (There will also be the same type of document for STWA on the facilities added for the existing pump station – controls, hydro tank, air compressor, etc.)

The TWDB inspection to close the project is scheduled for April 15<sup>th</sup>.

Please advise if appropriate and any recommended changes to the resolution. The NWSC Board is meeting next Tuesday morning (April 13<sup>th</sup>). The agenda will be posted by Friday, April 9<sup>th</sup>, and the packets sent out the same day.

Carola



Carola G. Serrato  
General Manager  
**Ricardo Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-3952 x112

ATTACHMENT 5

Easement – Bishop East Pump Station

## Memorandum

To: Nueces Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: April 7, 2021  
Re: City of Bishop – Easement for Bishop East Pump Station

### Background:

Last month, the NWSC Board reviewed and approved an easement between the City and the NWSC which will cover the area of the land where the ground storage tank and hydro-pneumatic tanks are located at the Bishop East Pump Station. Yesterday, City Secretary Cynthia Contreras reported that Mayor Tem Miller had signed the easement between STWA and the City. Today, I received a scanned copy of the document. Enclosed is my email to Ms. Contreras requesting that the NWSC easement be placed on the City's April 28<sup>th</sup> Council agenda.

### Analysis:

As reported last month, the attached easement has the same provisions as the STWA-Bishop easement with two (2) exceptions. First, there is not any offer of payment to the City. The STWA easement has addressed that issue. Second, the description of the facilities is different, as would be expected. I am hoping the negotiations between the City and STWA have facilitated this matter. I will attend the City Council meeting on April 28<sup>th</sup>. It warrants noting during the discussions between the City's and STWA's negotiation committees that this easement was mentioned regularly and the area encompassed in the easement was reviewed.

### Staff Recommendation:

Continue efforts to acquire this easement on behalf of the NWSC. Keep the Board updated on the matter.

### Board Action:

Provide feedback to staff and legal counsel.

### Summarization:

The easement should provide security for NWSC's continued use of the property.

**From:** mcserrato@stwa.org  
**Sent:** Tuesday, April 6, 2021 5:12 PM  
**To:** Cynthia Contreras (cynthia.contreras@cityofbishoptx.com)  
**Subject:** FW: NWSC - City of Bishop Easement  
**Attachments:** NWSC - City of Bishop Easement Agreement bf 022621.docx; 200297\_NWSC\_FINAL (002).pdf

Cynthia,

Per our conversation this afternoon, attached is the easement for Nueces Water Supply Corporation at the Bishop East Pump Station. Also attached is the exhibit that LNV developed showing the area and the metes and bounds description. You will recall during our negotiation committee meetings that the exhibit was reviewed.

As we discussed, please include this item on the Council's April 28<sup>th</sup> meeting agenda.

Thanks and have a great evening,

Carola

Carola G. Serrato  
General Manager  
**Nueces Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-1720 x112

**From:** Bill Flickinger <bflickinger@wfaustin.com>  
**Sent:** Friday, February 26, 2021 10:17 AM  
**To:** Carola Serrato (mcserrato@stwa.org) <mcserrato@stwa.org>  
**Cc:** Allison Nix <anix@wfaustin.com>  
**Subject:** NWSC - City of Bishop Easement

Carola:

Attached is the corrected document per our discussion of this morning. You will need to add the exhibit. Thank you.

Very truly yours,

*Bill Flickinger*

Willatt & Flickinger, PLLC  
Attorneys at Law  
12912 Hill Country Blvd., Suite F-232  
Austin, Texas 78738

Phone: (512) 476-6604  
Facsimile: (512) 469-9148

**Email:** [bflickinger@wfaustin.com](mailto:bflickinger@wfaustin.com)

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## EASEMENT AND RIGHT-OF-WAY

STATE OF TEXAS

§

§

KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF NUECES

§

The City of Bishop, Texas, a political subdivision of the State of Texas, situated in Nueces County, Texas (the "City" or "Grantor"), and Nueces Water Supply Corporation, (NWSC), a Texas non-profit corporation in Nueces County, Texas (the "Grantee"), hereby enter into this Easement and Right-of-Way (the "Agreement") effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2021, upon the terms and conditions set forth below.

### I. PURPOSE OF AGREEMENT

The City, for and in consideration of the terms of this Agreement does hereby grant to Grantee, and to such of Grantee's employees, officers, invitees, guests, and contractors as are authorized by Grantee to access the Easement Property, an easement and right-of-way to use the property at 333 North Birch Avenue, Bishop, Texas 78343 (the "Easement Property" as described in section II), only as follows:

For installation, construction, operation, maintenance, repair, replacement or removal of a 100,000-gallon ground storage tank, a 2,500-gallon hydropneumatic pressure tank, a 7,500-gallon hydropneumatic pressure tank, and all associated motors, controls, piping, valves, electrical wiring and equipment and other appurtenances (together, the "Easement Improvements"). Grantee represents that it is the owner of all Easement Improvements.

The City makes this grant solely to the extent of its right, title and interest in the Easement Property, without express or implied warranties of title.

Grantee, in consideration of the privileges herein granted, hereby makes the agreements, representations, and covenants, and agrees to the terms, stated in this Agreement.

### II. EASEMENT PROPERTY

The Easement Property is located at 333 North Birch Avenue, Bishop, Texas 78343 is described in the plats as shown in Exhibit A hereto.

Grantee is not granted, and shall not have, any air rights above the Easement Property, or subterranean rights below the surface of the Easement Property, beyond that reasonably necessary for the uses specified herein. Grantee's access to the Easement Property shall be from the adjacent city street.

Grantee is familiar with all characteristics and conditions of the Easement Property and is not relying on any representations from the City with respect to the Easement Property or the suitability of the property for Grantee's purpose. The City does not make, and expressly disclaims, any representation or warranty express or implied that the property is safe or suitable for Grantee's intended purpose or safe or suitable for any other purpose. Grantee shall assume all risks in using the Easement Property.

### III. CONSIDERATION

In consideration of the mutual promises herein, the City and Grantee have executed this Agreement.

### IV. CITY'S RIGHT TO EASEMENT PROPERTY

- A. This Agreement is expressly subject and subordinate to the present and future right of the City, its successors, assigns, lessees, grantees, and licensees, to enter upon the Easement Property for any purpose including, but not limited to, the construction, installation, establishment, repair, maintenance, and/or operation and renewal of any public utilities.
- B. Nothing in this Agreement shall be construed to limit, in any way, the City's ownership interest in the Easement Property.
- C. In the event of an emergency, the City shall have the right to make connections to, and reasonable use of, the Easement Improvements for the purpose of accessing the water supply of Grantee. The City shall pay all of its own costs and shall reimburse Grantee for all reasonable costs incurred by Grantee as a result of the City's connections and use and for all water used at the same rate as that Grantee pays for water purchased from South Texas Water Authority under the then current Water Supply Contract between Grantee and South Texas Water Authority. All connections into Grantee's Improvements shall require preapproval by Grantee.

### V. INSURANCE

Grantee, shall, at its sole expense, provide a commercial general liability insurance policy, written by a company acceptable to the City and licensed to do business in Texas, with a combined single limit of not less than One Million and No/100 Dollars (\$1,000,000.00), which coverage may be provided in the form of a rider and/or endorsement to a previously existing insurance policy. Such insurance coverage shall specifically name the City as an additional insured. This insurance coverage shall cover all perils arising from the activities of Grantee, its officers, directors, employees, agents, guests, invitees, or contractors, relative to this Agreement. Grantee shall be solely responsible for the payment of any deductibles stated in the policy. Proof of each policy affecting such coverage shall be delivered to the City. So long as Grantee is using the Easement Property, Grantee shall not cause such insurance to be cancelled nor permit such insurance to lapse. All insurance policies and certificates shall provide that the coverage shall not be reduced, restricted, or otherwise limited until ninety (90) days after the City has received written notice thereof as evidenced by a return receipt of registered or certified mail. Grantor may from time to time request an increase in the required minimum limits of insurance coverage to amounts reasonably sufficient to reflect the liability risks and costs existing at that time. The Parties shall have sixty (60) days from the date of such request to negotiate an increase in the minimum limits of insurance coverage and if such negotiations fail, the matter shall be resolved through the procedures provided in article X. C. Mediation.

## VI. INDEMNIFICATION

To the extent permitted by Texas law, Grantee shall indemnify, defend, and hold harmless the City and its officers, agents, and employees against any and all claims, suits, demands, judgments, and expenses, including attorney's fees, including, but not limited to, liability for personal injury, death or damage to any person or property which is alleged to be caused by Grantee's actions and inactions in installing, constructing, operating, maintaining, repairing, replacing, and/or removing the Easement Improvements on the Easement Property, or any other manner while occupying or using the Easement Property. This indemnification provision, however, shall not apply to any claims, suits, damages, costs, losses or expenses (i) for which the City shall have been, or is entitled to be compensated by insurance provided under Article IV above, or (ii) which are proximately caused by the sole negligent or willful acts of the City, its agents, employees, or contractors; provided, however, that for the purposes of the foregoing, the City's act of entering into this Agreement shall not be deemed to be a "negligent or willful act."

To the extent permitted by Texas law, the City shall indemnify, defend, and hold harmless Grantee and its officers, agents, and employees against any and all claims, suits, demands, judgments, and expenses, including attorney's fees, including, but not limited to, liability for personal injury, death or damage to any person or property which is alleged to be caused by City's actions and inactions related to Grantee's installing, constructing, operating, maintaining, repairing, replacing, and/or removing the Easement Improvements on the Easement Property, or any other manner while Grantee is occupying or using the Easement Property. This indemnification provision, however, shall not apply to any claims, suits, damages, costs, losses or expenses (i) for which Grantee shall have been, or is entitled to be compensated by insurance provided under Article IV above, or (ii) which are proximately caused by the sole negligent or willful acts of Grantee, its agents, employees, or contractors; provided, however, that for the purposes of the foregoing, the Grantee's act of entering into this Agreement shall not be deemed to be a "negligent or willful act."

## VII. CONDITIONS

- A. Grantee's Responsibilities. Grantee, at Grantee's sole cost and expense, shall be responsible for the installation, construction, operation, maintenance, repair, replacement, and removal of the Easement Improvements and for any costs arising therefrom, including but not limited to relocation of Easement Improvements.
- B. Maintenance. Grantee expressly agrees to maintain the Easement Property in a clean, safe, and good condition at Grantee's sole cost and expense for the duration of the Agreement. Grantee shall keep the Easement Property fenced and secured as may be reasonably necessary for the protection of the improvements and properties and for the protection of the public.
- C. Modification. Grantee agrees that the modification of any improvements on the Easement Property must be approved in writing by the City prior to any such modification.
- D. Water Service. Grantee shall not use the Easement Property or any of the Easement Improvements, directly or indirectly, to provide water service to any customer within the boundaries of the City's



Water Certificate of Convenience and Necessity (CCN) without specific prior written approval from the City Council, nor allow or facilitate any third party to do so.

- E. Default. In the event that Grantee fails to maintain the Easement Property or otherwise comply with the terms or conditions as set forth herein, then the City may give Grantee written notice thereof, by registered or certified mail, return receipt requested to the address set forth below. Licensee shall have ninety (90) days from the date of receipt of such notice to remedy the failure complained of and, if Grantee does not satisfactorily remedy the same within the ninety-day following receipt of the notice described in this paragraph the City may perform the work or contract for the completion of the work. In such event, Grantee agrees to pay within sixty (60) days of written demand for payment by the City, all costs and expenses incurred by the City in completing the work.

#### VIII. TERM

This Agreement shall become effective on the date set forth in the introductory paragraph of this Agreement, and shall continue thereafter until it is terminated in whole or in part accordance with Article IX below.

#### IX. TERMINATION

- A. Termination by Abandonment. If Grantee abandons the use of all or any part of the Easement Property for such purposes set forth in this Agreement, this Agreement as to such portion or portions abandoned, shall expire and terminate after thirty (30) days' written notice to the Grantee. The City shall thereafter have the right to enter the Easement Property and any rights of the Grantee shall be terminated as of the date of the abandonment. If Grantee fails to remove one or more items of any of the Easement Improvements or its equipment, the City may elect to remove all or part of such items at Grantee's expense, or may elect for all or part of such items to be deemed owned by the City as of the time abandoned, and all actual costs and expenses incurred by the City shall be the obligation of Grantee to pay to the City in full within sixty (60) days of receipt of the City's statement demanding payment. The City may deem the Easement Property or any part of the Easement Property to be abandoned if Grantee (i) has not made use of it for 365 days and (ii) has failed to maintain it in a useable condition for 365 days.
- B. Upon any termination, Grantee's obligation to remove its property shall include an obligation to remove all foundations and other subsurface objects, and Grantee shall restore the surface of the Easement Property to a level, sodded surface in good health compatible with the City's adjacent park property. Notwithstanding the foregoing, Grantee shall not be required to remove any underground water pipes, valves or other appurtenances that are used to provide water service to its customers; however, all terms and conditions stated in this Agreement shall survive and apply to any such underground use and to any such pipes, valves and appurtenances.

## X. LEGAL ACTIONS

- A. Application of Law; Entire Agreement; Severability. This Agreement shall be governed by the laws of the State of Texas. This Agreement embodies the complete agreement of the parties hereto, superseding all prior oral and written agreements between the parties with respect to the subject matter in this Agreement. If the final judgment of a court of competent jurisdiction invalidates any part of this Agreement, then the remaining parts shall be enforced, to the extent possible consistent with the intent of the parties as evidenced by this Agreement.
- B. Venue. Exclusive venue for all claims and lawsuits arising from or concerning this Agreement shall be in a State court sitting in Nueces County Texas.
- C. Mediation. If a dispute or claim arises between the parties relating to this Agreement or the performance of the parties hereto, the parties agree to use the following dispute resolution procedures, prior to filing suit:
- (1) Either party may give written notice as required in Article III below to the other party that a dispute or claim exists and request that these procedures be commenced. A meeting then shall be held within 10 days' of receipt of the foregoing notice between the parties to attempt in good faith to negotiate a resolution of the dispute or claim.
  - (2) If, within 10 days after such meeting, the parties have not reached agreement on a resolution, either party may demand that the dispute or claim be submitted for non-binding mediation, and both parties shall participate in good faith in the mediation procedures to attempt to negotiate a resolution.
  - (3) Each party to the dispute shall bear an equal portion of any fees and expenses charged by the mediator.
  - (4) Each party shall bear its own attorney's fees and other costs and expenses incurred in connection with any meditation or other dispute resolution proceeding.
  - (5) All proceedings shall be held in Nueces County, unless agreed otherwise by both parties.

## XI. COVENANT RUNNING WITH THE LAND: WAIVER OF DEFAULT

This Easement Agreement and all of the covenants herein shall run with the land; therefore, the conditions set forth herein shall inure to and bind each party's successors and assigns. Either party may waive any default of the other at any time, without affecting or impairing any right arising from any subsequent or other default.

## XII. ASSIGNMENT

Grantee shall not assign, sublet or transfer its interest in this Agreement without the prior written consent of the City.

### XIII. NOTICES

All notices, demands and requests for delivery of documents or information hereunder shall be in writing and shall be deemed to have been properly delivered and received as of the time of delivery if personally delivered, as of the date and time deposited in the mail system if sent by United States certified mail, return receipt requested, and postage paid, or as of the time of delivery by Federal Express (or comparable express delivery system) if sent by such method with all costs prepaid. All notices, demands, and requests shall be addressed:

To Grantee at: Nueces Water Supply Corporation  
Attn: General Manager  
2302 East Sage Road  
Kingsville, Texas 78363

To City at: City of Bishop  
Attn: City Secretary  
203 E. Main Street  
Bishop, Texas 78343

Or to such other address which either party may so designate by sending notice as aforesaid.

### XIV. EXECUTION IN COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which together shall be construed as one of the same instruments.

TERMS AND CONDITIONS ACCEPTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

CITY:

City of Bishop

\_\_\_\_\_  
Tem Miller, Mayor

ATTEST:

\_\_\_\_\_  
Cynthia L. Contreras, City Secretary

[CITY'S SEAL]

GRANTEE:  
Nueces Water Supply Corporation

\_\_\_\_\_  
\_\_\_\_\_, President, Board of Directors

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary, Board of Directors

[CORPORATION'S SEAL]

ACKNOWLEDGMENTS

STATE OF TEXAS                   §  
  §  
COUNTY OF NUECES           §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by Tem Miller, the Mayor of the City of Bishop, Texas, a political subdivision of the State of Texas, on behalf of said city.

\_\_\_\_\_  
Notary Public in and for the State of

STATE OF TEXAS                   §  
  §  
COUNTY OF \_\_\_\_\_       §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by \_\_\_\_\_ the Board President of Nueces Water Supply Corporation, a Texas non-profit corporation in Nueces County, Texas, on behalf of said corporation.

\_\_\_\_\_  
Notary Public in and for the State of Texas

**"EXHIBIT A"****METES AND BOUNDS DESCRIPTION****FOR**

A 0.184-acre tract of land (8,013 square feet), herein described as the "Nueces Water Supply Corporation Pump Station Easement", along with a 0.063-acre tract (2,768 square feet), herein described as an "Access Easement", both out of the remaining portion of a called 38.61-acre tract known as "City Park" described in a deed to the City of Bishop as recorded in Volume 97, Page 500, Deed Records, Nueces County, Texas, said City Park being out of Lots 31, 32, 33, 34, 35, 36, and 45, Section 146 of the Bishop Outlots Subdivision, a map of which is recorded in Volume 1, Pages 46 & 47, Map Records, Nueces County, Texas, and being out of the "Santa Petronilla" Grant, Abstract No. 63, in Nueces County, Texas, said 0.184-acre tract being more particularly described with bearings based on the Texas State Plane Coordinate System of 1983 (NAD 83), South Zone (4205), with metes and bounds as follows;

**"0.184-ACRE PUMP STATION EASEMENT"**

**COMMENCING:** At a point, X = 1,210,813.85, Y = 17,100,126.86, on the west right-of-way line of South Birch Avenue (55' wide r.o.w.), from which a 5/8" iron rod found on said west right-of-way line of South Birch Avenue for the northeast corner of a called 1.07-acre tract known as Tract 5, described in a deed to Enrique Rosales, et ux as recorded in Volume 1828, Page 573, Deed Records, Nueces County, Texas bears S 17°00'28" W, 580.35 feet, THENCE N 72°59'32" W, 15.22 feet to a point, THENCE S 17°00'28" W, 15.19 feet to a point, THENCE S 82°46'25" W, 105.58 feet to a point for the southeast corner of the herein described tract, and for the **POINT OF BEGINNING**;

THENCE: S 82°46'25" W, across said Lot 31, a distance of 7.81 feet to a point, for an exterior corner of the herein described tract;

THENCE: N 72°59'32" W, continuing across said Lot 31, a distance of 71.08 feet to a point, for the southwest corner of the herein described tract;

THENCE: N 17°00'28" E, continuing across said Lot 31, a distance of 73.48 feet to a point, for an exterior corner of the herein described tract;

THENCE: S 72°59'32" E, continuing across said Lot 31, a distance of 68.20 feet to a point, for an interior corner of the herein described tract;

THENCE: N 17°00'28" E, continuing across said Lot 31, a distance of 72.41 feet to a point, for the northwest corner of the herein described tract;

THENCE: S 72°59'32" E, continuing across said Lot 31, a distance of 45.69 feet to a point, for the northeast corner of the herein described tract;

THENCE: S 17°00'28" W, continuing across said Lot 31 and through the existing East Bishop Pump Station facility, a distance of 43.53 feet to a point, for an exterior corner of the herein described tract;

THENCE: N 72°59'32" W, continuing across said Pump Station facility, a distance of 35.69 feet to a point, for an interior corner of the herein described tract;

THENCE: S 17°00'28" W, continuing across said Pump Station facility, a distance of 99.15 feet to the **POINT OF BEGINNING** and containing 0.184 acres of land (8,013 square feet), more or less. Said tract being described in accordance with an actual survey made on the ground and a survey map prepared by LNV, LLC.

+++++

**"0.063-ACRE ACCESS EASEMENT"**

A 0.063-acre tract (2,768 square feet), herein described as an "Access Easement" to accompany the above mentioned N.W.S.C. Pump Station Easement being more particularly described with bearings based on the Texas State Plane Coordinate System of 1983 (NAD 83), South Zone (4205), with metes and bounds as follows;

**BEGINNING:** At a point, X = 1,210,813.85, Y = 17,100,126.86, on the west right-of-way line of South Birch Avenue (55' wide r.o.w.) for the upper southeast corner of the herein described tract, from which a 5/8" iron rod found on said west right-of-way line of South Birch Avenue for the northeast corner of a called 1.07-acre tract known as Tract 5, described in a deed to Enrique Rosales, et ux as recorded in Volume 1828, Page 573, Deed Records, Nueces County, Texas bears S 17°00'28" W, 580.35 feet;

**THENCE:** N 72°59'32" W, across said Lot 31 of the "City Park", a distance of 15.22 feet to a point for an interior corner of the herein described tract;

**THENCE:** S 17°00'28" W, continuing across said Lot 31, a distance of 15.19 feet to a point for the lower southeast corner of the herein described tract;

**THENCE:** S 82°46'25" W, continuing across said Lot 31, a distance of 105.58 feet to a point for the southwest corner of the herein described tract;


**THENCE:** N 17°00'28" E, continuing across said Lot 31 and through the existing East Bishop Pump Station facility, a distance of 18.64 feet to a point for the northwest corner of the herein described tract;

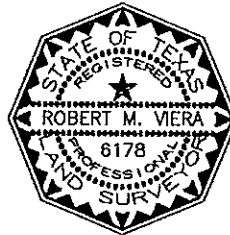
**THENCE:** N 82°46'25" E, continuing across said Pump Station facility, a distance of 86.94 feet to a point for an interior corner of the herein described tract;

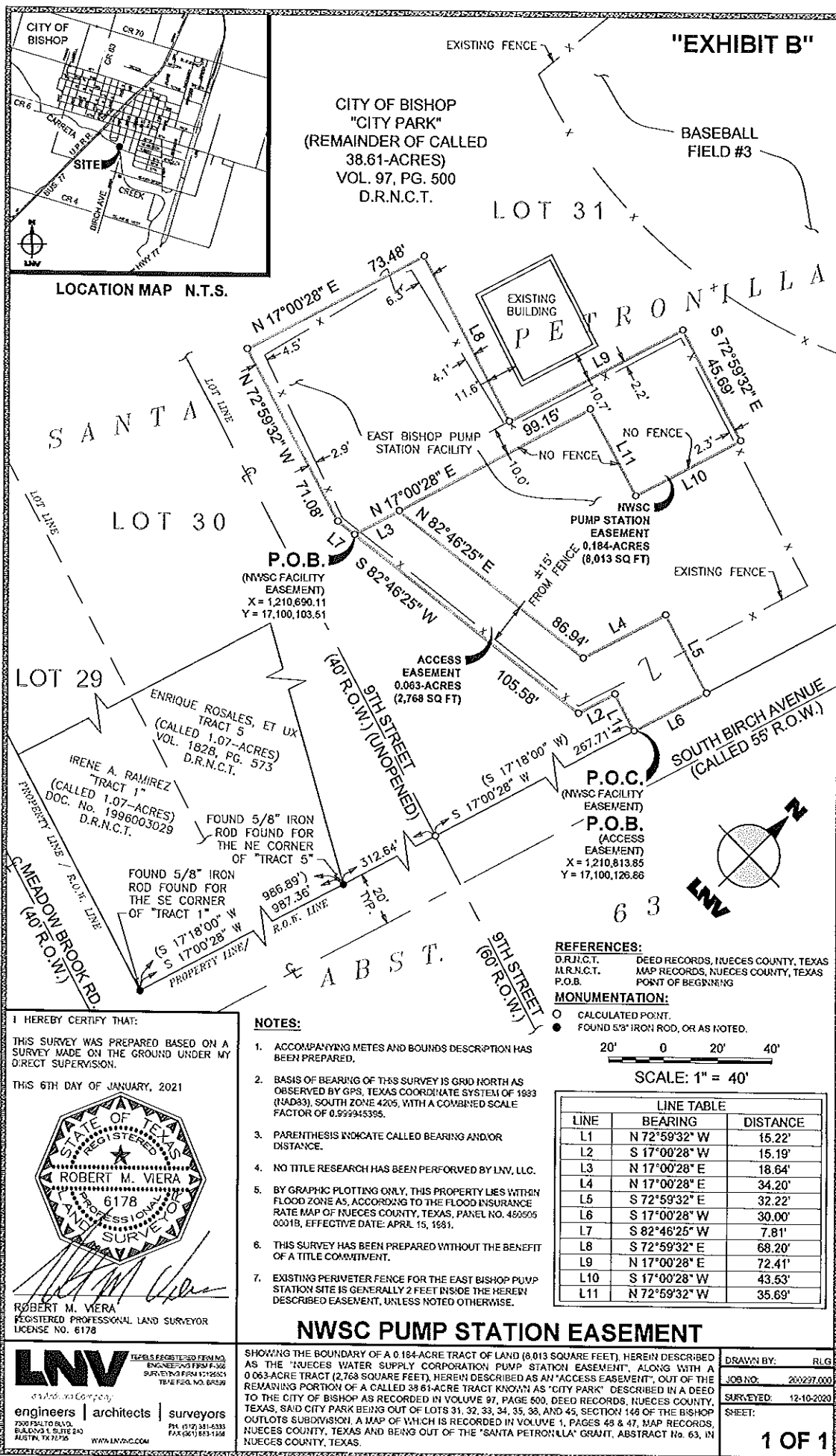
**THENCE:** N 17°00'28" E, continuing across said Pump Station facility, a distance of 34.20 feet to a point for an exterior corner of the herein described tract;

**THENCE:** S 72°59'32" E, continuing across said Lot 31, a distance of 32.22 feet to a point on the west right-of-way line of said South Birch Avenue, for the northeast corner of the herein described tract;

**THENCE:** S 17°00'28" W, along the west right-of-way line of said South Birch Avenue, a distance of 30.00 feet to the **POINT OF BEGINNING** and containing 0.063-acres of land (2,768 square feet), more or less. Said tract being described in accordance with an actual survey made on the ground and a survey map prepared by LNV, LLC.

  
 ROBERT M. VIERA  
 REGISTERED PROFESSIONAL LAND SURVEYOR  
 LICENSE NO. 6178







ATTACHMENT 6

Cyndie Park I PUC Application

## Memorandum

To: Nueces Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: April 5, 2021  
Re: Amending NWSC's CCN – Addition of CPI and The Ranch Properties.

### Background:

In the last memo on this matter, staff reported that the PUC had dissolved Cyndie Park I's (CP I) Certificate of Convenience and Necessity (CCN). This allows the NWSC to amend its CCN to include CP I. In addition, since several property owners in the adjoining subdivision called The Ranch are also receiving service, the CCN amendment will include that area. Enclosed is the latest email correspondence on this matter.

### Analysis:

Included in the email correspondence is a quote from Ardurra (previously LNV) in the amount of \$2,500 for the type of shape file maps required by the PUC. As the general manager, I have authorized Ardurra to provide those services. LNV provided the maps for the PUC Transfer Application when NWSC incorporated the CCN area previously in Cyndie Park II's name.

### Staff Recommendation:

Provide updates to the NWSC Board on this matter.

### Board Action:

Provide feedback to staff and legal counsel.

### Summarization:

In my last memo on this matter, I stated that the process would likely take quite some time. As the Board is aware, I will be retiring soon – possibly still employed until the end of August. I would hope that the application has been submitted by that time with at least the initial review by PUC staff and a list of corrections and/or additional information needed. One final thought – the PUC has been under scrutiny as a result of the February freeze event and it is possible that this type of process will revert to the TCEQ.

**From:** mcgserrato@stwa.org  
**Sent:** Friday, March 5, 2021 12:13 PM  
**To:** 'Allison Nix'  
**Cc:** 'Bill Flickinger'; Noemi Flores; 'Dony Cantu (dcantu@stwa.org)'; 'Frances Rosales'; 'Jo Ella Wagner'; ngomez@stwa.org  
**Subject:** RE: NWSC - PUC Application  
**Attachments:** NWSC PUC App Amend CCN Ranch Road Main Line Mar 2021.pdf; NWSC PUC App Amend CCN The Ranch B Iron Ext Mar 2021.pdf; Ranch Road Record Drawings 1-9-18.pdf

Tracking:	Recipient	Read
	'Allison Nix'	
	'Bill Flickinger'	
	Noemi Flores	
	'Dony Cantu (dcantu@stwa.org)'	
	'Frances Rosales'	
	'Jo Ella Wagner'	
	ngomez@stwa.org	Read: 3/12/2021 10:14 AM
	Joella Wagner	Read: 3/5/2021 12:42 PM
	nflores@stwa.org	Read: 3/5/2021 1:47 PM
	Frances Rosales - De Leon	Read: 3/5/2021 2:36 PM
	dcantu@stwa.org	Read: 3/5/2021 3:45 PM

Allison,

Sorry for the delay in responding. The NWSC Board met on Tuesday and discussed the application. I reported that it would be best for me to discuss the situation pertaining to The Ranch Subdivision with Bill. He and I spoke this morning and determined to include a limited area of that subdivision.

Attached are two pdf screenshots using Google Earth.

The line on Ranch Road was installed as part of a Nueces County colonia grant project. The record drawings are attached.

The line on Branding Iron Road was installed as a result of the property owner requesting service and paying NWSC for the extension.

**The CCN should include the area for Ranch Road line as well as the area on Branding Iron Road.**

You asked, "how did the current customers request service?" With the exception of the extension request on Branding Iron Road, the customers received service as a result of the Nueces County grant project. What type of records do you require for the Ranch Road customers? Most (perhaps all) were receiving service from the CPII project prior to the 4" waterline extension connecting the CP area to NWSC's 6" line on FM 666.

For the Branding Iron Road customer, we can provide a copy of the customer's cost breakdown and any other correspondence related to activating service.

With regards to their service prior to the NC grant project, we would be assuming that they were on private wells. With regards to their service prior to the extension of the 4" line to CP, some (most) were receiving service from the CPII water well that has arsenic problems. We do not have any information on their private wells.

Finally, if I understand correctly, maps in the format required by the PUC will be needed for the two (2) aforementioned areas. NWSC utilized the services of LNV for the CPI and CPII maps. We will contact them about the same type of map for The Ranch. Noemi Flores, Accountant Assistant, will need to mark the active connections on the attached pdf files for LNV to include.

Please let me know if I missed anything.

Thanks and Have a Great Weekend,

Carola

Carola G. Serrato  
General Manager  
**Nueces Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-1720 x112

**From:** Allison Nix <[anix@wfaustin.com](mailto:anix@wfaustin.com)>  
**Sent:** Tuesday, March 2, 2021 9:44 AM  
**To:** Carola G. Serrato ([mcgserrato@stwa.org](mailto:mcgserrato@stwa.org)) <[mcgserrato@stwa.org](mailto:mcgserrato@stwa.org)>  
**Cc:** Bill Flickinger <[bflickinger@wfaustin.com](mailto:bflickinger@wfaustin.com)>  
**Subject:** NWSC - PUC Application

Good morning, Carola.

We are working on the PUC application to amend NWSC's CCN to include the CPI area. Do you want to also include the Ranch in this application? If so, we will need to get some additional information from you:

We'll need to know the boundaries of the Ranch, which I assume the entire area is included in the attached connections map. We'll also need to know how many customers are currently served, where they are on the map and how many total lots are in the subdivision. And how did the current customers request service? Do you have records showing this? Where were the Ranch customers getting water before receiving service through NWSC? CP2? Wells? Arsenic issues there also?

We would also need small- and large-scale maps showing the existing and requested area, but we currently only have those maps for the CPI area – copies attached for reference. You previously worked with the PUC on the creation of these maps, I believe. We would also need the associated shapefiles to include with the application. We currently only have them for the CPI area.

I will also need to get some updates from you on other application items but will get that to you for review separately.

Thank you,

*Allison Nix*

Legal Assistant  
Willatt & Flickinger, PLLC  
Attorneys at Law  
12912 Hill Country Blvd., Ste. F-232  
Austin, Texas 78738  
Phone: (512) 476-6604  
Fax: (512) 469-9148  
[anix@wfaustin.com](mailto:anix@wfaustin.com)

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Banquete

Places

My Places

Layers

- Primary Database
  - Announcements
  - Borders and Labels
  - Places
  - Photos

Type here to search



Google Earth

Imagery Date: 12/13/2015 27°52'27.63" N 97°50'51.20" W elev. 0 ft. ave alt. 7560 ft

11:29 AM 3/5/2021 20



**From:** mcserrato@stwa.org  
**Sent:** Monday, March 8, 2021 10:26 AM  
**To:** 'Hector Castaneda'; 'Robert Viera'  
**Cc:** 'Noemi Flores'; 'Dony Cantu'; 'Frances Rosales'; 'Jo Ella Wagner'; 'ngomez@stwa.org'  
**Subject:** RE: NWSC - PUC Application

Yes, please provide the services. I am hoping NWSC's CCN amendment can be complete before I retire.

Thanks,  
Carola

Carola G. Serrato  
General Manager  
**Nueces Water Supply Corporation**  
2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-1720 x112

**From:** Hector Castaneda <hcastaneda@ardurra.com>  
**Sent:** Monday, March 8, 2021 10:18 AM  
**To:** Robert Viera <rviera@ardurra.com>; mcserrato@stwa.org  
**Cc:** Noemi Flores <nflores@stwa.org>; Dony Cantu <dcantu@stwa.org>; Frances Rosales <fvrosales@stwa.org>; Jo Ella Wagner <jwagner@stwa.org>; ngomez@stwa.org  
**Subject:** RE: NWSC - PUC Application

Good morning Carola,

LNVArdurra can provide this service to NWSC for an estimated cost of \$2,500. Please let us know if you have any questions.

Sincerely,



Hector Castaneda, Jr., EIT  
Project Manager

[hcastaneda@ardurra.com](mailto:hcastaneda@ardurra.com)

O: (361) 883-1984

M: (361) 960-1166

801 Navigation Blvd., Suite 300

Corpus Christi, TX 78408

[www.ardurra.com](http://www.ardurra.com)



LNVA is now Ardurra  
New Name. Familiar Faces. More Resources. Same Great Service.

**From:** Robert Viera <[rviera@ardurra.com](mailto:rviera@ardurra.com)>  
**Sent:** Friday, March 5, 2021 4:58 PM  
**To:** [mcserrato@stwa.org](mailto:mcserrato@stwa.org)

Cc: Hector Castaneda <[hcastaneda@ardurra.com](mailto:hcastaneda@ardurra.com)>; Noemi Flores <[nflores@stwa.org](mailto:nflores@stwa.org)>; Dony Cantu <[dicantu@stwa.org](mailto:dicantu@stwa.org)>; Frances Rosales <[francesrosales@stwa.org](mailto:francesrosales@stwa.org)>; Jo Ella Wagner <[jwagner@stwa.org](mailto:jwagner@stwa.org)>; ngomez@stwa.org  
Subject: Re: NWSC - PUC Application

Hector,

Please get with Aaron and provide Carola with a cost to prepare the shape file.

Robert M Viera, PE, RPLS  
Managing Principal

LNV  
an Ardurra Company

801 Navigation Blvd, Suite 100  
Corpus Christi, Texas 78408  
P 361-883-1984 F 361-883-1985  
[www.Ardurra.com](http://www.Ardurra.com)

On Mar 5, 2021, at 4:54 PM, [ngomez@stwa.org](mailto:ngomez@stwa.org) wrote:

Robert:

It appears NWSC is finally able to close out its PUC applications. Please see below including the email from our attorney's legal assistant.

The Cyndie Park PUC application ended up being only for CPII. The PUC had our attorney change the kind of application for CP I and then recommended discarding that application so that the PUC could dissolve CP I's CCN. (We decided it was best not to argue with the PUC.) So, CPI's CCN is now dissolved. And, our attorney is trying to amend NWSC's CCN to include CPI and the additional area of The Ranch Subdivision that is being serviced.

At this point, we have the maps LNV did for CPI. But, we need a map for The Ranch Subdivision – a map that is **the correct format according to the PUC**. (shape file?)

The map also needs to include an area where NWSC has extended service on Branding Iron Road. Attached are two pdf files from Google Earth. Noemi Flores, Accountant Assistant, has marked the active service connections on Ranch Road using LNV's record drawings for The Ranch project. The active connection on Branding Iron is on the north side of the road and farthest to the west on that road.

Can LNV/Ardurra provide this service to NWSC in order to complete this process? Please let NWSC know about the estimated cost.

Thanks and Have a good weekend,  
Carola

Carola G. Serrato  
General Manager  
**Nueces Water Supply Corporation**  
2302 East Sage Rd



Kingsville, Texas 78363  
361-592-1720 x112

**From:** [mcgserrato@stwa.org](mailto:mcgserrato@stwa.org) <[mcgserrato@stwa.org](mailto:mcgserrato@stwa.org)>  
**Sent:** Friday, March 5, 2021 12:13 PM  
**To:** 'Allison Nix' <[ann@wfaustin.com](mailto:ann@wfaustin.com)>  
**Cc:** 'Bill Flickinger' <[bflickinger@wfaustin.com](mailto:bflickinger@wfaustin.com)>; Noemi Flores <[nflores@stwa.org](mailto:nflores@stwa.org)>; 'Dony Cantu' ([dcantu@stwa.org](mailto:dcantu@stwa.org)) <[dcantu@stwa.org](mailto:dcantu@stwa.org)>; 'Frances Rosales' <[frsrosales@stwa.org](mailto:frsrosales@stwa.org)>; 'Jo Ella Wagner' <[jwagner@stwa.org](mailto:jwagner@stwa.org)>; [bpomez@stwa.org](mailto:bpomez@stwa.org)  
**Subject:** RE: NWSC - PUC Application

Allison,

Sorry for the delay in responding. The NWSC Board met on Tuesday and discussed the application. I reported that it would be best for me to discuss the situation pertaining to The Ranch Subdivision with Bill. He and I spoke this morning and determined to include a limited area of that subdivision.

Attached are two pdf screenshots using Google Earth.

The line on Ranch Road was installed as part of a Nueces County colonia grant project. The record drawings are attached.

The line on Branding Iron Road was installed as a result of the property owner requesting service and paying NWSC for the extension.

**The CCN should include the area for Ranch Road line as well as the area on Branding Iron Road.**

You asked, "how did the current customers request service?" With the exception of the extension request on Branding Iron Road, the customers received service as a result of the Nueces County grant project. What type of records do you require for the Ranch Road customers? Most (perhaps all) were receiving service from the CPII project prior to the 4" waterline extension connecting the CP area to NWSC's 6" line on FM 666.

For the Branding Iron Road customer, we can provide a copy of the customer's cost breakdown and any other correspondence related to activating service.

With regards to their service prior to the NC grant project, we would be assuming that they were on private wells. With regards to their service prior to the extension of the 4" line to CP, some (most) were receiving service from the CPII water well that has arsenic problems. We do not have any information on their private wells.

Finally, if I understand correctly, maps in the format required by the PUC will be needed for the two (2) aforementioned areas. NWSC utilized the services of LNV for the CPI and CPII maps. We will contact them about the same type of map for The Ranch. Noemi Flores, Accountant Assistant, will need to mark the active connections on the attached pdf files for LNV to include.

Please let me know if I missed anything.

Thanks and Have a Great Weekend,

Carola

Carola G. Serrato  
General Manager  
Nueces Water Supply Corporation

2302 East Sage Rd  
Kingsville, Texas 78363  
361-592-1720 x112

**From:** Allison Nix <[anix@wfaustin.com](mailto:anix@wfaustin.com)>  
**Sent:** Tuesday, March 2, 2021 9:44 AM  
**To:** Carola G. Serrato ([mcgserrato@stlwa.org](mailto:mcgserrato@stlwa.org)) <[mcgserrato@stlwa.org](mailto:mcgserrato@stlwa.org)>  
**Cc:** Bill Flickinger <[bflickinger@wfaustin.com](mailto:bflickinger@wfaustin.com)>  
**Subject:** NWSC - PUC Application

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I will also need to get some updates from you on other application items but will get that to you for review separately.

Thank you,

*Allison Nix*  
Legal Assistant  
Willatt & Flickinger, PLLC  
Attorneys at Law  
12912 Hill Country Blvd., Ste. F-232  
Austin, Texas 78738  
Phone: (512) 476-6604  
Fax: (512) 469-9148  
[anix@wfaustin.com](mailto:anix@wfaustin.com)

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<NWSC PUC App Amend CCN Ranch Road Main Line Mar 2021.pdf>  
<NWSC PUC App Amend CCN The Ranch B Iron Ext Mar 2021.pdf>  
<Ranch Road Record Drawings-Taps added.pdf>

## ATTACHMENT 7

### Pay Plan/Lockout Procedures

## Memorandum

To: Nueces and Ricardo Water Supply Corporation Boards of Directors  
From: Carola G. Serrato, General Manager  
Date: April 9, 2021  
Re: COVID-19 – Pay Plan and Lockout Procedures

### Background:

A year ago, in response to the COVID-19 pandemic, the enclosed memo was provided to the NWSC and RWSC Boards. Based on legal counsel advice, both Corporations adopted a COVID-19 lockout procedure allowing for (1) additional time for a customer to pay their bill and (2) a six-month payment plan to pay a past-due balance. Staff is now asking for direction on whether to revert to the previous lockout procedures/timeline or present Tariff changes to adopt procedures with additional time.

### Analysis:

Several facts are pertinent to this matter:

- The Board may recall that a shorter time frame for lockouts was adopted more than a decade ago when issues with the previous billing system were discovered as a result of a customer's account becoming delinquent into a third month.
- Performing lockouts prior to entering a third month meant that the number of lockouts increased.
- The Corporations' revenues **did not** increase since the amounts charged to the customer are "passed through" to STWA for the additional billing, clerical and field time associated with the procedures.
- The current billing system, Logics, does not have the allocation problems that the previous billing system had when an account enters a third month in arrears.
- The COVID-19 procedures timeline are as follows:
  - a customer is allowed two (2) months in arrears;
  - when the third month's bill is generated, a letter is sent offering a payment plan;
  - the "Payment Plan" letter provides about 1 ½ to 2 weeks to return a form agreeing to pay their past due balance in six (6) monthly installments Plus their current bill; and
  - if the Payment Plan Form is not returned, a "Second Notice" letter is sent giving the customer two (2) weeks to pay their bill or be locked out.
- The results of these modified procedures are as follows:
  - The number of lockouts was significantly reduced. February 2020 was the last month when the regular procedures were used. In that month, there were twelve (12) NWSC lockouts and six (6) RWSC lockouts.
  - STWA's service charge for these locks/unlocks have been paid by the Corporations.
  - This month, there were two (2) lockouts each for NWSC and RWSC.
  - In the past year under the revised procedures, there has been a total of two (2) NWSC customers entering into a Payment Plan. For RWSC, there has been a total of three (3) Payment Plan Forms executed – two by the same person on two separate accounts.
  - With regards to bad debt, there were no significant impacts. NWSC's bad debt was \$236.57 in FY 2020, \$985.47 in FY 2019 and \$2352.00 in FY 2018. For RWSC, it was \$388.12, \$417.62 and \$1,000.16 for FYs 2020, 2019 and 2018 respectively.
  - Finally, the pre-COVID number of lockouts required at least an eight-hour day for one field tech and sometimes two (2) persons. The hours for unlocking the customers and office personnel's (including management) handling of customers could easily equate to thirty (30) man-hours per month per Corporation.

Staff Recommendation:

Although the CDC is warning about a possible fourth COVID-19 wave, Governor Greg Abbott has declared Texas 100% open for business. As such, the Board should be considering possible changes to operations. Staff recommends providing the Boards at a meeting in May with Tariff changes that (1) allow more time than under the regular procedures (2) but allow between 1 ½ to 2 weeks less than the current procedure by eliminating the step to offer a Pay Plan – which meant additional office time to produce two letters each month instead of only one per Corporation.

Board Action:

Determine whether to continue with the current COVID-19 lockout procedures or instruct staff to provide modified Tariff language for possible adoption in a May Board meeting.

Summarization:

In the attached memo from a year ago, it was noted that the Federal government expected utilities to comply with all regulations despite the difficulties created by the pandemic. I truly believe our staff has worked diligently to fulfill those responsibilities and will continue to do so as we transition towards “normal” pre-COVID operations.

Memorandum

Last year

To: Nueces and Ricardo Water Supply Corporation Boards of Directors  
From: Carola G. Serrato, General Manager  
Date: April 9, 2020  
Re: COVID-19 Response and Operation Changes

Background:

As the Board is aware, in response to the COVID-19 pandemic, significant changes occurred in how business was conducted during March of 2020. On Monday, March 23<sup>rd</sup>, our office was closed to foot traffic. In addition, we ceased to accept cash payments. Signs were posted at the front gate and on the drive-through window explaining payments were accepted by mail or in the drop box in the form of personal checks, cashier's checks or money orders.

In addition, on March 30<sup>th</sup> the Receptionist/Clerk, Billing Clerk, Accountant Assistant and Part-Time Clerk began working remotely from home. Arrangements were made for remote access to computers and call forwarding of specific lines to their personal phones. Arrangements are being made for mail to be delivered to a secure, rural mail box which is large enough to handle both Corporations' mail as well as South Texas Water Authority's mail.

During this time frame, both the Nueces and Ricardo Water Supply Corporations would have conducted lock-outs for non-payment of bills containing usage for January and February. However, staff consulted with legal counsel who advised not to perform any disconnections. This was later followed by action by the PUC issuing an order prohibiting disconnection of utilities in the State. The temporary suspension of disconnections does not apply to late fees – per my discussion with legal counsel. However, in these uncertain times, this too could change.

In addition, legal counsel has advised if a customer recently locked-out requests restoration of service, the Corporations should comply. Staff has interpreted this to mean the lock-outs done on March 16 prior to the standard, monthly disconnection date and as a result of NSF. Each Corporation has one account in that category. As of today, there has not been such a request.

Analysis:

Again, as the Board is aware, the pandemic has taken an economic toll. At this time, it is difficult to predict when "business will return to normal." Regardless, staff anticipates and legal counsel advises that special considerations will be needed for customers that do not pay their bills during this time once the threat is over and, hopefully, businesses, work and therefore wages return. For many years, the Corporations have operated under a set of disconnection, meter removal and cancellation procedures which allow specific amounts of time after the customer's second monthly bill goes unpaid.

At this point, the best information available in terms of revenue trends is to examine the collection rate for the month prior to the outbreak to the most recent month. Enclosed are reports from the billing program for the period of February 10<sup>th</sup> through March 9<sup>th</sup> (99.76%) and March 10<sup>th</sup> through April 9<sup>th</sup> (98.04%).

Staff Recommendation:

Legal counsel has advised that a six-month period may be required after social distancing restrictions are lifted for customers to get their personal finances back on track. Staff does not disagree with this assessment. However, as mentioned above, deciding to waive disconnection procedures for a six-month period will be a significant difference from typical operations. Estimating the financial impact this would have on the Corporations will be difficult to ascertain. Nonetheless, staff recommends the Board consider this as a very definite possibility.

Board Action:

Provide feedback. Determine whether to develop a non-payment plan associated with COVID-19.

Summarization:

It should be noted that I have “attended” two (2) AWWA webinars on COVID-19 impacts to utilities. It is clear that the Federal government expects utilities to comply with all regulations. In fact, utilities are under a “heightened responsibility” to continue providing service. As one presenter stated, if a utility fails to comply with requirements it is not a good excuse to say COVID-19 has made it harder to conduct operations.

# STWA

N-Inv  
SOUTH TEXAS WATER AUTHORITY

P. O. BOX 1701

KINGSVILLE, TEXAS 78364-1701

## INVOICE

S20 - 029

February 12, 2020

Nueces Water Supply Corporation  
P.O. Box 415  
Kingsville, Texas 78364

Description		Amount Due	
No. of Connections This Month:		1001	
1001	General Maintenance (per connection) @	\$ 6.25	\$ 6,256.25
1001	Read Meters (per connection) @	\$ 1.95	1,951.95
3	Sample Collection (per sample) @	\$ 40.00	120.00
<b>Billing Services for Month of:</b>			
<b>January, 2020</b>			
231	Final Notice Cards @	\$ 1.10	01/08/20 254.10
1001	Statements @	\$ 2.00	01/10/20 2,002.00
4	Meter Removal/Cancel Letters @	\$ 1.75	01/28/20 7.00
1001	Administration (per connection) @	\$ 6.00	6,006.00
836	Nomination Notices - cost will be billed when all annual meeting notices are complete		01/23/20 -
3800	Copies @	\$ 0.10	380.00
	Postage		526.55
1	Developer analysis @	\$ 200.00	Chapa 200.00

### INVOICING INFORMATION

	DATE	NWSC
Final Notice CARDS	1/8/20	231 ✓
BILLS	1/10/20	1001 ✓
Water Haulers		
MR/CNC Letters	1/28/20	4 ✓
Annual mTB	1/23/20	836 ✓
Special Mailouts		
Developer(s)	1 Chapa	✓
TOTAL COUNT		

**TOTAL \$ 17,703.85**

Payment Due By  
February 29, 2020

Thank You!

For more information, including information about the Authority's board and board special Purpose District Public Information Database located at [stexas.gov/](http://stexas.gov/) or the Authority's website [www.stwa.org](http://www.stwa.org)

Kathleen  
Brandon W. Barrera, Vice-President  
Rudy Galvan, Secretary-Treasurer  
Jose M. Graveley

(361) 592-9323 Or (361) 692-0337 (C.C. line)  
Fax: (361) 592-5965

Lupita Perez  
Patsy A. Rodgers  
Filiberto Treviño III  
Carola G. Serrato, Executive Director



### INVOICE

S20 - 043

March 10, 2020

Nueces Water Supply Corporation  
P.O. Box 415  
Kingsville, Texas 78364

Description	Amount Due	
<b>No. of Connections This Month:</b>	<b>1003</b>	
1003 General Maintenance (per connection) @	\$ 6.25	\$ 6,268.75
1003 Read Meters (per connection) @	\$ 1.95	1,955.85
3 Sample Collection (per sample) @	\$ 40.00	120.00
<b>Billing Services for Month of:</b>		
<b>February, 2020</b>		
211 Final Notice Cards @	\$ 1.10	232.10
1003 Statements @	\$ 2.00	2,006.00
1003 Administration (per connection) @	\$ 6.00	6,018.00
7859 Copies @	\$ 0.10	785.90
Postage		69.00

### INVOICING INFORMATION

	DATE	NWSC/
Final Notice CARDS	2/10/20	211 ✓
BILLS	2/11/20	1003 ✓
Water Haulers		
MR/CNC Letters		
Special Mailouts		
Developer(s)		
<b>TOTAL COUNT</b>		

**TOTAL \$ 17,455.60**

Payment Due By  
March 31, 2020

Thank You!

ority, including information about the Authority's board and board  
Special Purpose District Public Information Database located at  
r.texas.gov/ or the Authority's website www.stwa.org

### INVOICE

S20 - 057

April 13, 2020

Nueces Water Supply Corporation  
P.O. Box 415  
Kingsville, Texas 78364

Description	Amount Due	
<b>No. of Connections This Month:</b>	<b>1007</b>	
1007 General Maintenance (per connection) @	\$ 6.25	\$ 6,293.75
1007 Read Meters (per connection) @	\$ 1.95	1,963.65
3 Sample Collection (per sample) @	\$ 40.00	120.00
<b>Billing Services for Month of:</b>		
<b>March, 2020</b>		
156 Final Notice Cards @	\$ 1.10 03/10/20	171.60
1007 Statements @	\$ 2.00 03/11/20	2,014.00
1 Meter Removal/Cancel Letters @	\$ 1.75 03/05/20	1.75
1007 Administration (per connection) @	\$ 6.00	6,042.00
848 Annual Meeting Mailouts @	\$ 5.00 03/06/20	4,240.00
3072 Copies @	\$ 0.10	307.20
Postage		533.50
1 Developer analysis @	\$ 200.00 Barden	200.00

### INVOICING INFORMATION

**TOTAL \$ 21,887.45**

	DATE	NWSC
Final Notice CARDS	3/10/20	150 ✓
BILLS	3/11/20	1007 ✓
MR/CNC Letters	3/5/20	1 ✓
Annual Meeting Special Mailouts	3/6/20	848
Developer(s)	Barden	1 ✓
<b>TOTAL COUNT</b>		

Payment Due By  
April 30, 2020

Thank You!

ty, including information about the Authority's board and board  
Special Purpose District Public Information Database located at  
exas.gov/ or the Authority's website www.stwa.org

Kathle  
Brandon W. Barrera, Vice-President  
Rudy Galvan, Secretary-Treasurer  
Jose M. Graveley

(361) 592-9323 Or (361) 692-0337 (C.C. line)  
Fax: (361) 592-5965

Lupita Perez  
Patsy A. Rodgers  
Filiberto Treviño III  
Carola G. Serrato, Executive Director

### INVOICE

S20 - 091

June 10, 2020

Nueces Water Supply Corporation  
P.O. Box 415  
Kingsville, Texas 78364

Description	Amount Due	
<b>No. of Connections This Month:</b>	<b>1017</b>	
1017 General Maintenance (per connection) @	\$ 6.25	\$ 6,356.25
1017 Read Meters (per connection) @	\$ 1.95	1,983.15
3 Sample Collection (per sample) @	\$ 40.00	120.00
<b>Billing Services for Month of:</b>		
<b>May, 2020</b>		
185 Final Notice Cards @	\$ 1.10	05/08/20 203.50
1017 Statements @	\$ 2.00	05/12/20 2,034.00
16 Special Mailouts (COVID-19 Payment Plan) @	\$ 0.60	05/13/20 9.60
87 Special Mailouts (Address Change Notice) @	\$ 0.60	05/26/20 52.20
1017 Administration (per connection) @	\$ 6.00	6,102.00
6637 Copies @	\$ 0.10	663.70
Postage		101.15

**TOTAL \$ 17,625.55**

INVOICING INFORMATION	
DATE	NWSC
Final Notice CARDS 5/8/2020	Charged 200 (185)
BILLS 5/12/2020	1017
Water Haulers	
MR/CNC Letters	
Delinquent Letters	
Special Mailouts 5/13	16
Address Change 5/26	87
Developer(s)	0
TOTAL COUNT	

ent Due By 30, 2020

ank You!

ling information about the Authority's board and board  
urpose District Public Information Database located at  
// or the Authority's website [www.stwa.org](http://www.stwa.org)

Lupita Perez  
Patsy A. Rodgers  
Filiberto Treviño III  
Carola G. Serrato, Executive Director

(361) 692-0337 (C.C. line)  
361) 592-5965

### INVOICE

S20 - 104

July 10, 2020

Nueces Water Supply Corporation  
P.O. Box 415  
Kingsville, Texas 78364

Description	Amount Due	
<b>No. of Connections This Month:</b>	<b>1022</b>	
1022 General Maintenance (per connection) @	\$ 6.25	\$ 6,387.50
1022 Read Meters (per connection) @	\$ 1.95	1,992.90
3 Sample Collection (per sample) @	\$ 40.00	120.00

#### Billing Services for Month of: June, 2020

173 Final Notice Cards @	\$ 1.10	06/09/20	190.30
1022 Statements @	\$ 2.00	06/10/20	2,044.00
9 Special Mailouts (COVID-19 Payment Plan) @	\$ 0.60	06/17/20	5.40
1022 Administration (per connection) @	\$ 6.00		6,132.00
1 Consumer Confidence Report @	\$ 500.00	06/10/20	500.00
9001 Copies @	\$ 0.10		900.10
Postage			190.35

#### INVOICING INFORMATION

	DATE	NWSC
Final Notice CARDS	6/9/2020	173 ✓
BILLS	6/10/2020	1022 ✓
Water Haulers		
MR/CNC Letters		
Delinquent Letters		
Special Mailouts	6/17/2020	9 ✓
Developer(s)		
<b>TOTAL COUNT</b>		

**TOTAL \$ 18,462.55**

Payment Due By  
July 31, 2020

Thank You!

ity, including information about the Authority's board and board  
Special Purpose District Public Information Database located at  
texas.gov/ or the Authority's website www.stwa.org

ATTACHMENT 8

Winter Storm/Freeze Event

## Memorandum

To: Nueces Water Supply Corporation Board of Directors  
From: Carola G. Serrato, General Manager  
Date: April 9, 2021  
Re: February 2021 Freeze Event

### Background:

As discussed during the Board's March meeting, enclosed is a table with a list of the main items affected during the freeze, the cost of overtime associated with the station, a list of the outside vendors/services used during and after the event, the materials expense and any South Texas Water Authority Work Orders pertaining to replacement/repairs. Staff estimates the total cost to the Corporation is \$29,483. At this time, the remaining items needing repair or replacement are:

- Leaking seals on a Central PS pump
- Cracked valve on a Meter Run Bypass Valve at the Driscoll PS
- Install drain valves (now blind flanged) on Bishop East PS, Agua Dulce PS and Central PS hydro-pneumatic tanks

### Analysis:

According to the National Weather Service, the February freeze marks only the second time that a disaster of its magnitude has occurred – the first happened over 100 years ago in February of 1895. As you can see from the attached tables, all six (6) pump stations experienced problems of some kind. As reported during last month's meeting, Sablatura Park Pump Station had the most issues as a result of the control panel on the generator burning out, which we believe was as a result of power coming off and on repeatedly and the automatic transfer switch (ATS) attempting to activate the generator to power the station and then shut down the generator when power came back on. The rental of a generator, repair to the generator and replacement of three (3) valves at that station are \$19,300.

Frances DeLeon, Business/Risk Manager, has contacted AIA Insurance (AIA), the Corporation's property insurance provider. At this time, AIA has not indicated a need for any site visits. It should be noted that South Texas Water Authority's insurance provider, Texas Municipal League, may become involved due to how the property schedules are listed, particularly the generators. In the event insurance coverage excludes certain expenses, claims will be submitted to FEMA. Finance Manager Jo Ella Wagner has participated in the required online class and successfully applied for an entity ID in order to submit a claim.

### Staff Recommendation:

Keep the Board updated on the status of costs, insurance reimbursements and any necessary FEMA claims.

### Board Action:

Provide feedback to staff.

### Summarization:

The event will certainly remain as a memory in my mind for some time to come. Thankfully, STWA has dedicated employees that worked diligently to address problems and restore service as quickly as possible.

**STWA and NWSC Pump Station Problems - February 2021 Freeze Event**

<b>Pump Station</b>	<b>STWA/NWSC/Both</b>	<b>Problem</b>	<b>Status</b>
Agua Dulce	Both	Two - 10" valves are cracked - GST overflow & on MR Bypass Line	Still need repair - valve ordered - stem leaking will try to repair
Agua Dulce	Both	Transmitter & gauges ceased working on GST/Pumps	Gauges Ordered for GST Levels - PS Working in Auto
Agua Dulce	Both	Controller Box on Pumps for NWSC ceased working	Controller fixed - used Scott Electric
Agua Dulce	Both	1/4" couplings on GST Transmitter & MR cracked - had foam insulation	Replaced by brass couplings
Banquete	Both	1/4" couplings on GST Transmitter & MR cracked - had foam insulation	Replaced by brass couplings
Banquete	Both	EST Transmitter coupling broke & ceased to work - Prevented pumps working properly & level of water	Scott Electric repaired.
Bishop East	NWSC	Flow Control Switches Froze - foam insulated - control MOV - also coupling cracked	Replaced with brass coupling & bled out transmitter
Bishop East	NWSC	PVC Couplings on Disinfection Lines inside bldg. Froze & Cracked	Replaced with Schedule 80 & 40
Bishop East	NWSC	Small Hydro Tank Drain Valve Cracked - 4"	Has been replaced
Bishop East	NWSC	Transfer Switch stopped working on Generator	DC & Scott Electric worked on & repaired
Central	Both	1/2" couplings on Pressure Transmitter Line Broke	Replaced with brass couplings
Central	Both	Valve on Hydro (small) tank cracked	Booster Hydro Tank offline & still needs repair
Central	Both	MOV ceased to work properly	Working again in partial open position - for small tank - large tank MOV in auto
Central	Both	Pump #1 leaking from Seal	Still leaking - booster pump for AD, BA & SP
Driscoll	Both	Rosemont Pressure Switch on EST not working	Checked by Scott Electric & Automated Concepts appears to be working
Driscoll	Both	Piping on Disinfection Lines (inside bldg.) Cracked	Lines replaced
Driscoll	Both	3" valve on Meter Run (MR) cracked	Flanged for now - awaiting delivery of ordered valves
Driscoll	Both	1/4" coupling on Flow Switch Transmitter Broke	Replaced with brass coupling
Driscoll	Both	Pump for EST was not working on Auto	Now working in Auto - controls need to be rechecked after check valve replaced
Driscoll	Both	Bad Check Valve on Pump #2 for GST is leaking	Check valve is ordered
Driscoll	Both	Hydro? Used EST for NWSC?	EST was used temporarily for NWSC - back on Hydro
Sablatura Park	NWSC	Cla-Valve stopped working - control valve for GST - Had insulated cover - Froze	Diaphragm probably has a hole - Cla-valve order - ~\$6000
Sablatura Park	NWSC	Entire MR froze - which was insulated	Meter probably not working, seals on valve not working
Sablatura Park	NWSC	Three valves need to be replaced	Ordered & delivered - need to be installed
Sablatura Park	NWSC	Electricity coming off & on repeatedly - Controller on Generator Fried	Rented a generator, bought electric cables, Controller ordered